

Study Abroad Program Handbook
The Netherlands
May 21-June 11, 2016
Comparative Education (SS2021/SS3021)



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A Note of Welcome

Hello! Congratulations on being an important part of the 2015 study abroad trip to The Netherlands. For our three weeks together, we'll be based in the vibrant university town of Leiden, which is situated in the area of The Netherlands called South Holland. Leiden is a small city of about 120,000 people. It has scenic canals and parks, and buildings dating back to the 14th century. The North Sea and its beaches are nearby, and both Amsterdam and Rotterdam are 30-50 minutes away by train.

Ann has planned an exciting course for you with class activities that will immerse you in the local culture and educational community. Our class days will be full, but there will also be opportunities for you to explore outside of class. In The Living and Learning Center, our Webster University housing, you'll live in a shared studio with a kitchenette. We'll have a few group meals together to share Dutch cuisine, and plenty of opportunities to share what we're seeing, experiencing, and learning.

The first class for Comparative Education will take place at our orientation on May 13, the Friday of finals. Please note that this is the first day of your course and is mandatory.

Ann and I are excited to have this opportunity to explore Dutch culture and education with you. We've both lived in The Netherlands—Ann as a high school student, Peg as the founding director of semester-long gender and sexuality program—but there's always something new to learn. We look forward to seeing you on May 13 to get this exciting experience started!

Tot ziens,

Peg and Ann

Travel Details

The flights for this program are still being worked out, but it can be assumed that the group will leave from Boston's Logan Airport on May 21st and return to Boston on June 11th. The group will travel with Peg to The Netherlands, back return to the U.S. without a director, since both Peg and Ann will be staying in the Europe. We will communicate flight details via email (and post them to The Netherlands Program website) as soon as we have them.

Travel-Day Questions

Peg's cell phone number is 802.490.4515. She will have access to this phone until the flight takes off for the Netherland.

Please see the following sites for any questions regarding airline travel:

- Transportation Security Administration travel information: <http://www.tsa.gov/traveler-information>
- US State Department travel information: <http://travel.state.gov/content/passports/english/country/netherlands.html>

Contact & Emergency Information

At Landmark College

Landmark College Vice President for Student Affairs

Michael Luciani
Office: 802-387-6713
Cell: 603-398-7781
Email: mluciani@landmark.edu

Landmark College Security & Security Office

802-387-6899 (24 hours)

Landmark College Director of International Education

Peg Alden
Office: 802-387-6821 pre-departure
Cell: 802-490-4515 pre-departure
Email: palden@landmark.edu

Program Director

Peg Alden
Landmark Office: 802.387.6821 pre-departure
In-country Cell: This number will be communicated once we're in The Netherlands.
Email: palden@landmark.edu

Academic Director

Ann McCloskey
Landmark Office: 802.387.6793 pre-departure
In-country Cell: This number will be communicated once we're in The Netherlands.
palden@landmark.edu

In-country

Emergencies/Fire/Ambulance: Dial 112
Non-Emergency Medical assistance: 0900.8844

Itinerary

Tentative Itinerary for The Netherlands Program Summer '16

Week One

Depart Boston Saturday, May 21st

Arrive in Amsterdam Sunday, May 22nd (train to Leiden)

Webster University & Leiden Orientation, welcome dinner

Class Begins

School visit #1

Day Trip: Enkhuizen to the Zuiderzee Museum (historic village) & Walking Tour of Amsterdam, group dinner

(Optional week-end activity: visit to the Ann Frank House, Rijksmuseum and/or Van Gogh Museum)

Week Two

Classes Continue

School visit #2 and #3

Dutch Educational Level panel

(Optional week-end activity: visit to Rotterdam or The Hague, dependent upon student interest)

Week Three

Classes Continue

Career interviews & presentations

Day trip: biking to North Sea, group lunch

Final Indonesian Dinner

Depart from Amsterdam Saturday, June 11th (student going to the U.S.)

Course Syllabus 2000-level

SYLLABUS LANDMARK COLLEGE



Course Number/Title: ED 2021 Comparative Education

Semester: Study Abroad/Summer I 2016 (in the Netherlands)

Credits: 3

Professor: Ann McCloskey

E-Mail: annmccloskey@landmark.edu

Typical class meeting times: 10:00-12:30 weekdays, with full day field trips a couple of times throughout the three weeks and some additional field work some afternoons. (Occasionally, a school visit may be scheduled in the morning, with classroom time extended past the lunch break. In other words, class meeting times may vary.)

As this is an intensive study abroad course, students should assume that most of their time and energy for the duration of the three weeks will be spent on course related activities.

Required Reading:

Kubow, P.K. & Fossum P.R. (2007) *Comparative Education: Exploring Issues in International Context*. Upper Saddle River, NJ: Pearson.

De Rooi, M. (20014) *The Dutch, I presume?* N & L Publishing.

Course Description:

The primary goal of this course is to help students understand the historical, cultural, political, and economic forces that shape educational issues. Although several countries will be examined, the emphasis will be on the national educational system of the study abroad host country (the Netherlands, in 2016). The course will focus on the following core issues in order for students to compare education across two cultural contexts:

- The Purpose of Schooling
- Educational Access and Opportunity (including access/opportunity for students who learn differently)

This course fulfills one of the 2000-level requirements for a concentration in Education.

Prerequisites: EN 1011; FY 1011 or FY 1001; a 1000 level social science or education course

Learning outcomes for students:

1. Examine one's own educational experiences in an analytical fashion.
2. Identify and explore some of the relationships between education and society.
3. Demonstrate an understanding of how similar educational issues manifest themselves in diverse cultural settings.
4. Suspend judgment in order to examine multiple perspectives on educational issues.
5. Apply educational terminology to international educational issues.
6. Compare and contrast how student learning differences are treated in two different cultures (the U.S. and the Netherlands).
7. Draw connections between Dutch cultural values and the NL education system, synthesizing information from cultural text readings and field based learning.
8. Collect information through multiple sources (library research, interview, observation).
9. Present research findings in oral and written formats.

Expectations of students in class and on field trips:

- Respect individual and cultural differences among classmates. This means accepting others' opinions and perspectives, even when they differ from your own. Using respectful language in class and on field trips is critical to creating a safe learning environment.
- Everyone is entitled to an informed opinion. This means that when disagreeing with another member of the class, it is important to explain why.
- Come to class prepared, having done the reading. I will come prepared to teach. I see this as a verbal contract we all make with each other.
- Attend field trips with an open mind, working on setting ethnocentric attitudes aside.
- Consistently employ "classroom behavior" on all field trips and during all group activities. Much of the learning in this course is experiential; whenever the class is

together (whether in the classroom, on a field trip related to course content, sharing a meal, or on an optional weekend field trip) appropriate classroom behavior is expected. This includes not imbibing in alcoholic beverages or illegal drugs of any nature. (No, marijuana use has not been legalized in the Netherlands. It has simply been decriminalized and is therefore tolerated in certain settings. It will **not** be tolerated during class, field trips, or any other group activity.)

- Ask questions! There are no “stupid” ones, either in class or on field trips.
- Forgive others’ mistakes, as well as your own.

Additional expectations of students while on study abroad:

- Remember that when visiting a foreign country you are viewed as a representative of your country and culture. This is your chance to dispel myths of impolite and loud American behavior.
- Whether with your study abroad group or not, it is expected that you will exercise safety and caution. (This extends to any substance use that you might choose to engage in when not with the class group.)

Major Assessments and Grade Weights:

- **Reading Quizzes:** A series of seven quizzes throughout the three weeks test for comprehension of the major concepts presented in the text book, plus three additional “quiz” grades given for preparedness and informal discussion of culture readings during the first week of class. **20% of course grade (2% for each quiz grade)**
- **NL Education Panel:** In pairs or small groups, students are assigned to a level of education (elementary, secondary, college) and research both the structure of and issues faced by that level of education, as well as issues related to the overall system of education in the Netherlands. Findings will be presented in a panel format, at the end of the second week of classes **20% of course grade**
- **Culture/Education Paper:** This assignment requires first keeping a journal in which learnings about cultural/historical information are documented and reflected upon, in terms of the possible implications that these cultural/historical patterns have for contemporary education in NL. Students will formulate a question about the impact of culture on education, due well before the final paper, which is then due towards the end of the program. Because this paper is the major writing assignment for this course, emphasis in grading will be on the academic nature of the writing, including APA citation style. **20% of course grade (with a portion of this grade earned by submitting a well stated question by its due date)**
- **NL Career Project:** Each student focuses on a particular career and researches the education/training process for attaining this career in the Netherlands. This project involves gathering information via interviews and observations, as well as doing more

text-based research. Findings will be presented via power point presentations to the class on the final day of the program. Students may work in pairs or small groups. **20% of the course grade**

- **Active engagement & Participation:** Students are expected to participate in all aspects of the course including class discussion, individual/group activities, and field trips. The quality of one's participation is as important as showing up. **20% of the course grade**

See Moodle for Course Outline

Course policies:

- All **assignments** are to be completed and submitted/presented **on time** in order to receive full credit.
- **Laptop (and other technology) use:** The use of laptop computers in the classroom will be restricted to particular class meetings. Class notes will be taken using a pen or pencil and notepaper, rather than on a laptop.
- Given the College's unique mission, many **academic accommodations** that might be customary or required at traditional institutions would not be appropriate at Landmark, because they would alter the College's academic program. Please refer to the Student Handbook regarding proper procedure to follow when requesting accommodations. <http://www.landmark.edu/campus-life/vice-president-for-student-affairs/request-for-accomodations>
- It is the student's responsibility to contact the instructor regarding an **absence**. Absences have a more detrimental impact on participation grades when not communicated to the instructor. It is the student's responsibility to contact the instructor regarding an unavoidable absence. More than one absence from class or required field work may result in dismissal from the program. <http://www.landmark.edu/academics/office-of-academic-affairs/academic-policies1/administrative-withdrawal>
- **Arriving to class on time** is imperative to earning full credit for a quiz. Each of **seven reading quizzes** is worth 2% of the final grade in the course; quizzes are meant to encourage preparedness for and timeliness to class, as well as active engagement with readings and with class lectures and discussions. These reading quizzes can be re-taken at the end of class, as a way of encouraging full engagement during class. Grading details for quizzes will be explained on the first day of class. Quizzes must be taken in pen, with end of class changes made in the left margin.
- **Academic Honesty and Plagiarism** policy: <http://www.landmark.edu/academics/office-of-academic-affairs/academic-policies1/academic-dishonesty-and-plagiarism>
- **Classroom behavior expectations** and student code of conduct: http://www.landmark.edu/m/uploads/Student_Handbook_2014-2015.pdf
The classroom environment is one of respect and support for all students. No behavior that violates this environment will be tolerated, be it in the form of disrespect towards fellow students or towards guests in the classroom, or towards the professor. Responses will range from dismissal from the classroom for the remainder of the period to initiation of conduct board procedures.
- **Classroom recording policy:** <http://www.landmark.edu/academics/office-of-academic-affairs/academic-policies1/policy-on-classroom-recording>

Course Syllabus 3000-level

SYLLABUS LANDMARK COLLEGE



Course Number/Title: ED 3021 Comparative Education

Semester: Study Abroad/Summer I 2016 (in the Netherlands)

Credits: 3

Professor: Ann McCloskey

E-Mail: annmccloskey@landmark.edu

Typical class meeting times: 10:00-12:30 weekdays, with full day field trips on a couple of days throughout the three weeks and additional field work some afternoons. (Occasionally, a school visit may be scheduled in the morning, with classroom time extended past the lunch break. In other words, class meeting times may vary.)

As this is an intensive study abroad course, students should assume that most of their time and energy for the duration of the three weeks will be spent on course related activities.

Office hours: Friday afternoons; with mandatory individual meeting times assigned

Required Reading:

Kubow, P.K. & Fossum P.R. (2007) *Comparative Education: Exploring Issues in International Context*. Upper Saddle River, NJ: Pearson.

De Rooi, M. (20014) *The Dutch, I presume?* N & L Publishing (This text addresses Dutch culture.)

Van der Horst, H. (2012) *The Low Sky: Understanding the Dutch*. 7th ed. Schiedam, NL: Scriptum Publishers. (This text addresses Dutch culture.)

Course Description:

The primary goal of this course is to help students understand the historical, cultural, political, and economic forces that shape educational issues. Although several countries will be examined, the emphasis will be on the national educational system of the study abroad host country (the Netherlands, in 2016). The course will focus on the following core issues in order for students to compare education across two cultural contexts:

- The Purpose of Schooling
- Educational Access and Opportunity (including access/opportunity for students who learn differently)

This 3000 level course will include a scholarly analysis of the relationship between national cultural values and the education system in the host country.

Prerequisites: EN 1021; a 1000 or 2000 level social science or education course; three 2000 level courses with a grade of C or higher

Learning outcomes for students:

1. Examine one's own educational experiences in an analytical fashion.

2. Identify and explore in depth some of the relationships between education and society.
3. Demonstrate an understanding of how similar educational issues manifest themselves in diverse cultural settings.
4. Suspend judgment in order to examine multiple perspectives on educational issues.
5. Apply educational terminology to international educational issues.
6. Compare and contrast, through research, how student learning differences are treated in two different cultures (the U.S. and the Netherlands).
7. Present a scholarly analysis of the relationship between Dutch cultural values and the NL education system, synthesizing cultural knowledge gleaned from text-based academic sources with field-based learning.
8. Collect information through multiple sources (library research, interview, observation).
9. Investigate and demonstrate an understanding of primary academic sources, in relation to the Dutch education system.
10. Present research findings in oral and written formats.

Following successful completion of this course, the student will be able to....	B.A. Liberal Studies Goal	Course Assessment
<p>Identify and explore in depth some of the relationships between education and society.</p> <p>Demonstrate an understanding of how similar educational issues manifest themselves in diverse cultural settings.</p> <p>Present a scholarly analysis of the relationship between Dutch cultural values and the NL education system, synthesizing cultural knowledge gleaned from text-based academic sources with field-based learning.</p>	Goal # 3 Understand the impact of culture on values, assumptions, and worldview.	Quizzes on culture readings and culture/education paper.
<p>Suspend judgment in order to examine multiple perspectives on educational issues.</p> <p>Present a scholarly analysis of the relationship between Dutch cultural</p>	Goal # 2: Use critical thinking to examine multiple perspectives on issues.	Panel on education in NL and culture/education paper.

<p>values and the NL education system, synthesizing information gleaned from text-based academic sources with field-based learning.</p> <p>Compare and contrast how student learning differences are treated in two different cultures (the U.S. and the Netherlands).</p>		
<p>Investigate and demonstrate understanding of primary academic sources, in relation to the Dutch education system.</p>	<p>This outcome relates to the college expectation that students studying at the 3000 level will include primary academic sources in their research.</p>	<p>Panel on education in NL. (Reporting and answering questions will include an emphasis on the critiques of scholars as well as one's own critique of the delivery of education at the assigned level.)</p>
<p>Present research findings in oral and written formats.</p>	<p>Goal #4 Communicate with a sense of purpose and audience.</p>	<p>Panel on education in NL, culture/education paper, and careers in NL presentation.</p>

Expectations of students in class and on field trips:

- Respect individual and cultural differences among classmates. This means accepting others' opinions and perspectives, even when they differ from your own. Using respectful language in class and on field trips is critical to creating a safe learning environment.
- Everyone is entitled to an informed opinion. This means that when disagreeing with another member of the class, it is important to explain why.
- Come to class prepared, having done the reading. I will come prepared to teach. I see this as a verbal contract we all make with each other.
- Attend field trips with an open mind, working on setting ethnocentric attitudes aside.
- Consistently employ "classroom behavior" on all field trips and during all group activities. Much of the learning in this course is experiential; whenever the class is together (whether in the classroom, on a field trip related to course content,

sharing a meal, or on an optional weekend field trip) appropriate classroom behavior is expected.

This includes not imbibing in alcoholic beverages or illegal drugs of any nature. (No, marijuana use has not been legalized in the Netherlands. It has simply been de-criminalized and is therefore tolerated in certain settings. It will **not** be tolerated during class, field trips, or any other group activity.

- Ask questions! There are no “stupid” ones, either in class or on field trips.
- Forgive others’ mistakes, as well as your own.

Additional expectations of students while on study abroad:

- Remember that when visiting a foreign country you are viewed as a representative of your country and culture. This is your chance to dispel myths of impolite and loud American behavior.
- Whether with your study abroad group or not, it is expected that you will exercise safety and caution. (This extends to any substance use that you might choose to engage in when not with the class group.)

Major Assessments and Grade Weights:

- **Reading Quizzes:** A series of seven quizzes test for comprehension of the major concepts presented in the text book. Three additional “quiz” grades are given for preparedness for and leading of informal presentations of culture readings during the first week of class. **20% of course grade (2% for each quiz grade)**
- **NL Education Panel:** Each student is assigned to a level of education (elementary, secondary, college). Students research both the structure of and issues faced by that level of education. This will include how students with learning differences are accommodated at that level of education. Students also address issues related to the overall system of education in the Netherlands, and offer critiques of the system written by scholars, as well as their own critical ideas about the system. Findings will be presented in a panel format, at the end

of the second week of the program. **20% of course grade**

- **Culture/Education Paper:** This assignment requires first keeping a journal in which learnings about cultural/historical information are documented and reflected upon, in terms of the possible implications that these cultural/historical patterns have for contemporary education in NL. Students will also pull from knowledge about Dutch culture gleaned from culture readings from the two Dutch culture books assigned, in formulating a question about the impact of culture on education, due well before the final paper, which is then due towards the end of the program. **20% of course grade (with a portion of this grade earned by submitting a well stated question by its due date)**
- **NL Career Project:** Each student focuses on a particular career and researches the education/training process for attaining this career in the Netherlands. This project involves gathering information via interviews and observations, as well as doing text-based research. Findings will be presented via power point presentations to the class on the last day of the program. Students may work in pairs or small groups. **20% of course grade**
- **Active engagement & Participation:** Students are expected to participate in all aspects of the course including class discussion, individual/group activities, and field trips. The quality of one's participation is as important as showing up. **20% of course grade**

See Moodle for Course Outline

Course policies:

- All **assignments** are to be completed and submitted/presented **on time** in order to receive full credit.
- **Laptop (and other technology) use:** The use of laptop computers in the classroom will be restricted to particular class meetings. Class notes will be taken using a pen or pencil and notepaper, rather than on a laptop.
- **Arriving to class on time** is imperative to earning full credit for a quiz. Each of **seven reading quizzes** is worth 2% of the final grade in the course; quizzes are meant to encourage preparedness for and timeliness to class, as well as active engagement with readings and with class lectures and discussions. These reading quizzes can be re-taken at the end of class, as a way of encouraging full engagement during class. Grading details for quizzes will be explained on the first day of class. Quizzes must be taken in pen, with end of class changes made in the left margin.

- Given the College's unique mission, many **academic accommodations** that might be customary or required at traditional institutions would not be appropriate at Landmark, because they would alter the College's academic program. Please refer to the Student Handbook regarding proper procedure to follow when requesting accommodations. <http://www.landmark.edu/campus-life/vice-president-for-student-affairs/request-for-accomodations>
- It is the student's responsibility to contact the instructor regarding an **absence**. Absences have a more detrimental impact on participation grades when not communicated to the instructor. <http://www.landmark.edu/academics/office-of-academic-affairs/academic-policies1/administrative-withdrawal>
- **Academic Honesty and Plagiarism** policy: <http://www.landmark.edu/academics/office'-of-academic-affairs/academic-policies1/academic-dishonesty-and-plagiarism>
- **Classroom recording policy:** <http://www.landmark.edu/academics/office-of-academic-affairs/academic-policies1/policy-on-classroom-recording>
- The classroom environment is one of respect and support for all students. No **behavior** that violates this environment will be tolerated, be it in the form of disrespect towards fellow students or towards guests in the classroom, or towards the professor. Responses will range from dismissal from the classroom for the remainder of the period to initiation of conduct board procedures.

Useful Books & Websites

Books

Ver Berkmoes, Ryan, and Karla Zimmerman. The Netherlands. 5th ed. Lonely Planet Publications Pty Ltd., 2013.

DK Eyewitness Travel Guide. The Netherlands. New York: DK Publishing, 2014.

White, Colin, and Laurie Boucke. The UnDutchables: an observation of the Netherlands, its culture, and its inhabitants. 7th ed. White Boucke Publishing, 2013.

Websites

Discover Leiden

www.Portal.leiden.nl/en/homepage

The Netherlands--Lonely Planet

www.lonelyplanet.com/the-netherlands

I Amsterdam

www.iamsterdam.com/en

Webster University Leiden

www.webster.nl/

Packing Tips

Clothes

The Dutch tend to dress a bit more formally than many Americans do. For example, it's unusual to see the Dutch dressed in shorter shorts or sweatpants. Comfortable, casual clothes that you can layer in case of variable weather should be fine for most activities and occasions.

Valuables & Electronics

- It is strongly recommended that everybody bring a laptop computer, especially if you want to use Kurzweil and/or voice recognition software. Our access to computers at Webster University is likely to be limited. Wireless will be available in the residence hall.

- Do not bring anything that cannot be replaced because of cost or sentimental value.
- Do not bring anything unnecessarily expensive or flashy.
- Your cell phone may not work in The Netherlands. More about this in the **Communication** section.

Baggage

When definite, flight information will be communicated. Whichever airline we use, there will be a maximum baggage allowance and strict limits for bags allowed on as carry-ons.

Packing List

Essential gear:

- ☐ Passport-- **DON'T** pack it in your suitcase!
- ☐ TWO color copies of passport
- ☐ Student ID Card
- ☐ Enough prescription medication to last the entire trip. **It's important the meds be in their original containers**
- ☐ ATM card and credit card
- ☐ Battery-operated alarm clock
- ☐ Plug adaptor for all electrical items
- ☐ Extra glasses/contact lenses for those who wear them
- ☐ Bathroom towel
- ☐ Toiletries: shampoo, soap, toothpaste, lotion, etc. (can be bought in Leiden, but it will be more expensive) **Remember there are restrictions on liquids allowed in your carry-on baggage**
- ☐ Enough American money to buy food at US airport, if you need to
- ☐ Laptop computer

Course Supplies:

The de Rooi and the van de Horst books are only available on line (i.e. via Amazon.com)

- ☐ Text for all: Kubow, P.K. & Fossum P.R. (2007) *Comparative Education: Exploring Issues in International Context*. Upper Saddle River, NJ: Pearson.
- ☐ **Text for 2000-level student ONLY:** De Rooi, M. (20014) *The Dutch, I presume?* N & L Publishing.
- ☐ **Text for 3000-level students ONLY:** Han van de Horst, The Low Sky: Understanding the Dutch, 7th edition, 2005
- ☐ A binder, 4 tabs, and paper
- ☐ Pens, pencils, highlighters

Clothing:

- ☐ Sturdy, comfortable, water-resistant walking shoes
- ☐ Comfortable warm-weather clothing
- ☐ Clothes that can be worn in layers for varying temperatures
- ☐ Rain jacket/windbreaker (it can be rainy and chilly in summer)
- ☐ Warm sweater/fleece jacket
- ☐ Bathing suit (for pool and/or beach)

Optional:

- ☐ Guidebook for Leiden or The Netherlands

Tips for the Traveler

Passports and Visas

A current passport is required for entrance into The Netherlands (NL). No visa is necessary.

Money Matters and Suggested Budget

Currency in NL is the euro. To check exchange rates, refer to XR Universal Currency Converter (www.xe.com/ucc/).

ATM/Debit cards cannot be used in NL for purchasing. Students will be able to withdraw cash with them from their home accounts at CIRRUS or PLUS ATM machines that are linked with the home bank's system. Because credit cards are often not accepted in many of the smaller grocery stores, restaurants, and shops, most people withdraw money at ATM's and then use cash for spending.

In case of loss or theft, students should have more than one way to access personal funds while in NL-- these will likely be an ATM card and a credit card-- Visa or MasterCard are most widely accepted-- with a PIN number. It's also a good idea to have more than one credit card available-- one can be kept in a wallet and a second can be secured back at the accommodation. Credit cards can be good for emergencies, especially if they can be used to withdraw money with a PIN number (charges will likely apply). Students are discouraged from bringing cash.

While student spending varies widely, a minimum estimate of spending money would be about 120 euros per week in addition to the food budget. This estimate does not include extensive personal travel, gift buying, or frequent dining out at restaurants.

Water and Food

Students should expect to spend a minimum of \$220 per week for groceries. Except for the weekly group meal, students are responsible for their own meals. On Wednesdays and Sundays, a fresh open-air market is open only blocks away from the residence hall. Dutch tap water is fine to drink.

Housing

Webster University's Living and Learning Center (LLC) will house students. This residence is located in the old city center. The LLC is a non-smoking building.

Webster University—Leiden, NL

Galgewater 1

2311VZ Leiden

Phone 31 71 516 8000

Students will stay in open-plan studio flats for two people with no private bedrooms. The LLC offers the following amenities:

- Private facilities (toilet, shower) in each room
- A kitchenette;
- Furnishings, crockery, cooking utensils, bed linen, and blankets. (Note that students must provide their own bath towels)
- All utilities such as hot water, electricity, wifi, and cable television
- Computers and laundry facilities are available in the building at no extra cost
- Cleaning supplies, irons, vacuums, etc. are available for use
- Beautiful enclosed courtyard
- Safe bicycle storage
- Workout area with showers and changing room
- Lounge with TV and DVD player

Communication

Once students arrive in Leiden, they'll be asked to contact their families to report their safe arrival.

There are a number of ways to stay in touch while abroad.

Cell (Mobile) Phones

Students will need to check with their cell service provider to see if they have an international calling plan. Receiving calls while abroad can be expensive. Receiving text messages can be reasonable if students have some sort of *World Traveler* or *International* plan with their cell service provider. Another option is to buy a cell phone in NL and buy minutes as needed.

To call Leiden from US, dial 011 31 71 (phone number)

To call US from Leiden, dial 00 1 (area code phone number)

Email

Students who bring their own laptops can access the internet in their LLC apartments. It's also possible to email using Webster's public computers.

Voice Over Internet

Skype accounts are free and a great way to stay in touch. This works best when students have their own laptops and can skype from their studio apartments using both audio and video. Vonage offers similar services.

Time

NL time is 6 hours ahead of Eastern Standard Time in the U.S. So if it's 1:00 PM in Leiden, it will be 7 AM in Putney, Vermont.

The Netherlands, like most of Europe, uses a 24 hour clock, sometimes called "military time" in the U.S. The hours of the day run from 1 to 24 so there's no need to specify AM or PM. So rather than 1:00 PM, a Dutch clock would read 13:00.

NL is quite far north, which makes for long summer evenings. In July, the sun lets at about 10:00 PM (22:00).

In-country Transportation

Walking

Leiden is a great city for walking. From the LLC residence hall, Leiden Centraal Train Station is about a 10 minute walk. The LLC is about a block away from the classroom building.

Shops, markets, groceries, restaurants, and cafes are all a short walk from Webster University.

Bikes

NL has more bicycles than cars and many people commute to work on two wheels. There are many bike paths. For class-related cycling trips, the program will rent bikes for students. Students are welcome to rent a bike for part of or the entire three week program. Bike rentals are about 10 euros per day and 55 euros per week.

Trains

The travel network in NL and throughout Europe is outstanding. For all group and course-related travel, students will be provided with an OVChipkaart travel card. For personal travel, students will need to purchase traditional tickets at the station. All mandatory, course-related group travel is covered in the cost of the program.

Weather

Last summer in Leiden during July and August, the daytime temperature was usually in the 70's and occasionally hit the low 80's. During that same time period, the nighttime

temperatures ranged from chilly 55 to the low/mid 60's. Clouds and drizzle are always possible so be sure to bring a rain jacket.

Electricity

Electricity is 230 volts in NL, which is different than in the US. **An adaptor must be used to plug in all electrical appliances such as laptops, cell phones, and hairdryers.** Plugging in without the proper adaptor will likely result in your appliance being ruined. Adaptors may be purchased before travel in stores like Radio Shack, or at the airport or in Leiden.

Health and Immunizations

No special immunizations are needed for travel to NL, but be sure to be up-to-date on your standard vaccinations.

For more information on health while traveling in visit the U.S. Center for Disease Control (CDC) website at:

<http://wwwnc.cdc.gov/travel/destinations/traveler/none/netherlands>

Landmark College Conditions of Participation

Health and Safety

In a Study Abroad program, as in other settings, participants can have a major impact on their own health and safety through the decisions they make in preparation for and during the program.

Participants should:

Read and carefully review all materials issued by Landmark College and any partnering institutions that relate to safety, health, legal, environmental, political, cultural, and religious conditions in host countries.

Consider your health and other personal circumstances when applying for or accepting a place in a program. Note: Some programs may require students to participate in physically demanding activities. If the student feels that s/he is unable to participate due to health concerns, s/he may consult with program leaders to determine an appropriate alternative activity.

Make available to the Program Director accurate and complete physical and mental health information that may relate to your ability to participate safely in the study abroad program and any other personal data necessary in planning for a safe and healthy study abroad experience, and for responding to an emergency situation. This is in addition to information already provided to the Landmark College Health Office.

Assume responsibility for all elements necessary for your personal preparation for the program, and participate fully in all orientations.

Obtain and maintain appropriate insurance coverage and abide by any conditions imposed by the carriers.

Inform parents/guardians/families and other relevant people about your participation in the Study Abroad program, provide them with emergency contact information, and keep them informed on an ongoing basis.

Understand and comply with the terms of participation, codes of conduct, and emergency procedures of the program, and obey host-country laws.

Be aware of local conditions and customs that may present health or safety risks when making daily choices and decisions.

Promptly express any health or safety concerns to the Program Directors and/or other appropriate individuals.

Behave in a manner that is respectful of the rights and well-being of others, and encourage others to behave in a similar manner.

Accept responsibility for your decisions and actions.

Become familiar with the procedures for obtaining emergency health and law enforcement services in the host country.

Follow the program's policies regarding keeping program staff informed of your whereabouts.

Services

The Landmark College Study Abroad fee covers all scheduled program expenses including international air and most in-country ground transportation, accommodations, tuition, admission fees to scheduled places of interest, and some group meals.

Participants are expected to pay for all personal expenses, including some meals, snacks, laundry, passport fees, and other miscellaneous travel expenses. Students may also be required to purchase textbooks and other course supplies depending on their program.

Independent travel

Participants are expected to use the transportation arranged by Landmark College between the points of departure and return. Participants who choose to travel independently during the program during non-course-related times must inform the Country Director in writing of his/her planned itinerary, including a full itinerary with time and date of departure and return, mode of travel, contact information of the places staying at, phone numbers, etc. Students are generally discouraged from changing plans to travel back to the U.S. independently, but if they choose to do so, they must inform the Program Director and the Director of International Education in writing of their plans not to return on their scheduled flight.

Landmark College and its employees assume no responsibility for the individual once s/he has separated him/herself from the program.

It is strongly recommended that all students inform their parents/guardian when making independent travel arrangements.

Non-sanctioned activities

Students choosing to participate in non-sanctioned activities during their free time at any point in the program release the College from all responsibility and liability associated with such activity. Landmark College strongly discourages participation in dangerous activities, and strongly recommends parents/guardians be consulted regarding the advisability of any potentially dangerous activities.

Leaving the program

Landmark College Study Abroad students who leave their scheduled program at any time without informing the Program Director in writing and obtaining his/her approval may be subject to disciplinary action, including immediate suspension or dismissal from the program and direction to return to the United States, as detailed in the Intervention

Procedures – see below. Landmark College and its employees have no responsibility for the individual once s/he has separated him/herself from the program. All travel expenses associated with an early departure will be borne entirely by the participant.

Air transportation

Landmark College arranges for the ticketing of scheduled international air transportation and program-related in-country air and ground transport for the participant through commercial airlines or travel agents. Participants agree that Landmark assumes no responsibility or liability for death or injury to the participant or for loss of or damage to property (including baggage) resulting from the provision of air transportation and other services. The passenger contract issued by the airlines will constitute the sole contract between the airline and the passenger.

Landmark College reserves the right to change the air transportation dates, times, prices, and itinerary, and to make aircraft substitutions. Any additional costs resulting from such changes will be borne solely by the participant.

Landmark College will designate the times and ports of departure for group transportation during the program and will arrange for assembly at the designated times and places. Each participant is solely responsible for any missed connections due to his/her failure to assemble in a timely manner. Landmark College will not be liable for the cost of alternate transportation arrangements, or for any losses resulting from the participant's failure to use the designated transportation.

Travel delays and unexpected layovers

Students traveling to and from the host country will be responsible for all expenses (meals, hotel, transportation, etc.) associated with unexpected delays in travel, including overnight layovers due to, but not limited to, inclement weather, flight cancellations and airport closures. Due to changes in airport security regulations, students may be required to contact the associated airline to book new reservations following an unexpected layover or flight cancellation. In programs where the entire group is returning to the Landmark College campus together, the Program Director may choose to provide hotel rooms for students at the College's expense.

If an unexpected layover results in the student's decision to separate voluntarily from the group, the student will be responsible for making his or her own travel arrangements, and releases the College from any associated potential responsibility.

Identification

Prior to departure for the host country, students are required to submit a color photocopy of the first page of their passport. The expiration date should be at least 6 months after the group flight is scheduled to return to the U.S. Upon departure, participants must present a valid passport for international travel and other purposes such as accommodations, in-country travel, and positive ID.

Lost passports

Students who lose their passport assume sole responsibility for all action and costs associated with arranging for a replacement passport. If this results in missed travel connections, the student will consult with the program leaders as to the most appropriate course of action. If it is determined that a program leader must remain with the student to assist in securing a replacement passport, the student will be assessed those costs associated with the delay, including those that may be assessed to the program leader as a result of their staying behind. This includes, but is not limited to, airline penalties, ground transportation, accommodations and meal expenses. In such situations, the College will attempt to contact the student's parent/guardian to inform them of the situation.

Fee amounts

Fees, as quoted in Landmark College's program materials, have been established based on all known circumstances at the time of calculation, and no changes are expected. However, Landmark College reserves the right to make adjustments in these fees based on fluctuations in travel costs, including the costs associated with unexpected layovers and fluctuations in the valuation of U.S. currency. In the event of a fee increase, the participant will be provided with a reasonable amount of time, not less than ten (10) days from the date of notice, in which to withdraw. In the absence of notice of withdrawal, the participant will be committed to any adjusted program fees.

Intervention Procedures

Students participating in a Landmark College Study Abroad Program are bound by the same rules and subject to similar intervention procedures and sanctions as outlined in the most current version of the Landmark College Student Handbook. This section states additional or different rules and procedures Landmark College has determined are appropriate in the context of Study Abroad programs. In the case of conflict between the provisions of this Addendum and the provisions of the Landmark Student Handbook, the provisions of this Addendum will control.

Program Directors, and in their absence, Academic Directors, have the authority to implement these procedures, including imposing sanctions ranging from an informal warning to the immediate dismissal from a Study Abroad program. Disciplinary sanctions imposed during a Study Abroad program are intended for the duration of the Study Abroad program. In some cases students may be summoned for an administrative hearing or conduct board proceeding upon their return to the Landmark College campus for additional disciplinary action, which additional action may have consequences on the student's general status as a student at the College outside the context of the Study Abroad program. Program Directors have the option of consulting with or deferring judgment to an appropriate Landmark College administrator.

Some Landmark College Study Abroad programs are held in conjunction with, and on the campus of a partnering institution. Students are expected to know and abide by the

rules and regulations of those institutions, with the understanding that failure to do so may result in interventions by both Landmark College faculty as well as representatives from the partnering institution.

The following are some examples of behaviors that would likely initiate a disciplinary intervention. The Program Director or Academic Director may initiate an intervention at their own discretion for behavioral or safety-related issues that are not listed here.

- Failure to attend and participate in the required program elements, including classes, trips, course work, etc.
- Failure to comply with reasonable directions of the Program or Academic Director
- Cheating, plagiarism, or any effort to pass in work that is not that of the student enrolled in the program
- The use, possession, or distribution of illegal drugs (by U.S. definition) of any kind
- Use of alcohol to the point where medical or behavioral intervention is necessary
- The misuse or distribution of prescription drugs
- Theft of property, money, etc.
- Assault, including sexual assault as defined by the most current version of the Landmark College Student Handbook
- Harassing behavior, including, but not limited to that of a sexual nature as defined by the most current version of the Landmark College Student Handbook
- Any behavior that puts the group or individual at risk, or that could be determined to be offensive, including drunkenness, vandalism, etc.
- Any violation of Landmark College's Code of Conduct as defined by the most current version of the Landmark College Student Handbook
- Behavior considered potentially detrimental to the health (mental or physical) or safety of the participant or other participants in the program or others in the host country
- Any violation of the rules and policies of cooperating institutions
- Any violation of the host country's laws
- Any other behavior considered inappropriate for a study abroad/cross-cultural program

If a student is suspended from a Study Abroad program, the student will be separated from the program and will need to return to the U.S. Participants are solely responsible for any additional travel costs that may be incurred as a result of suspension or dismissal from the Study Abroad program. No refund of tuition, travel or other related costs will be made, nor will academic credit be issued. The College will attempt to contact the student's parents or guardians to inform them of the situation. Following suspension, Landmark College is released from all obligations to and responsibility for the student. Landmark College, at its discretion, may provide assistance, per the student's request, to attempt to arrange for travel arrangements back home.

Landmark College Study Abroad students are solely responsible for understanding and conforming to all the laws of the host country. When you are overseas you are subject

to the laws of that country. U.S. or other citizenship gives you no immunity from local jurisdiction. You should make no assumptions about your “rights,” since in many countries legal procedures are very different from what we may be familiar with at home. Students should further understand that law enforcement and the judicial process, including penalties for breaking the law, are likely to be significantly different than those of the United States.

Landmark College Safety Statement

Landmark's goal is to maintain student safety at all times and in all aspects of our Study Abroad Program.

At Landmark College, we believe study abroad is one of the most rewarding and life-changing experiences students can have during their college years. An emphasis on safety is a critical aspect of ensuring that the programs can be successful in their educational goals. We want to share with you information regarding the preparations we take to make Landmark College's Study Abroad programs a safe and rewarding experience.

Thoughtful planning, professional leadership, solid preparation, and contingency planning ensure that our study abroad programs are safe, fun, and productive learning experiences. Please be assured we will continue to make safety the top priority in all our Study Abroad programs.

Insurance

Each student and leader is provided with an International Student ID Card which provides insurance coverage in a number of areas which includes but is not limited to the following:

- Medical and Dental coverage, including hospital benefits
- Emergency Medical Transportation – including evacuation, and air evacuation if needed
- Travel Document Replacement
- Baggage and Travel Delay
- 24-Hour Emergency Hotline Services – including medical and legal referral, emergency cash transfer, replacement of medication and eyeglasses, embassy and consular services, and interpretation or translation services

A complete description of the coverage, including contact numbers, how to file a claim, and definition of terms, can be found at: <http://www.myisic.com>

In addition, each student is covered by their Landmark College Student Health Insurance policy (if this was purchased) and/or an individual family policy.

Staffing

Each Landmark College Study Abroad program is staffed by experienced leaders. Study Abroad Directors are Landmark College employees with extensive experience working with students with learning differences. Program Directors, who are primarily responsible for coordinating in-country logistics and activities, typically have experience living or working in the host country. Academic Directors are Landmark faculty with an expertise in their particular academic discipline. Directors are available to provide students with one-on-one support for academic and student-life issues.

Communication

Communication is important for the safety and effectiveness of our programs. Study abroad staff based in Putney, Vermont, remain in contact with Program Directors during each trip. A designated primary contact person working at the Putney campus is responsible for fielding questions, requests for information, and managing any emergency situation. The Program Director provides updates to our staff in Putney including notification of safe arrival at the final Program country destination. Students are also encouraged to contact their parents when they arrive in the Program country, and as needed during the trip. Program Directors are accessible by phone, and when possible by Skype, to communicate with students and Study Abroad Program staff working in Putney.

Important Information

Study Abroad Program staff and faculty check a variety of sources for information pertaining to Program safety, including government and news media websites for current information about health and safety issues. Each student is requested to complete a Study Abroad Health Form in which they are asked information about their personal health history, current health concerns and medications. This information is essential in providing appropriate support to students on Study Abroad.

Students and their families are provided with essential information documents with flight information and itineraries, emergency phone numbers, and contact information for the places they will be staying. This information is also included in the Program Handbook which is available on the program webpage.

We realize that occasionally students make individual and short-term travel plans during a Program. Students are required to leave their itinerary and contact information at any place(s) they intend to visit with the Country Director. We strongly recommend they inform their families of their individual plans to travel separately from the Program itinerary.

Program Handbook

The comprehensive Program Handbook contains both general information about Study Abroad programs, as well as information specific to each program. The handbook contains all the information listed above as well as:

- Lists of things to do to prepare for the trip, what to bring, what not to bring, and what not to bring back to Landmark College.
- Recommended articles, books, and websites for information about the country and region where the Program will take place.
- The syllabus for the course, a program description, and itinerary.
- Guidelines and information about money, housing, meals and other expenses, and means of communication in the Program country.
- How to access help for academic difficulties or other problems.
- Responsibilities and expectations with regard to Health and Safety.

- The Landmark College Conditions of Participation document includes Intervention Procedures in case of violation of existing Student Codes-of-Conduct, which remain in effect during the Program.

Orientation

During orientation meetings prior to departure, Study Abroad Directors carefully review such topics as Health and Safety requirements, travel tips, local customs, guidelines for appropriate behavior and dress, as well as laws and policies related to alcohol and/or drug use. The Directors also provide participants with specific safety guidelines to follow, including who to contact for special needs or in case of emergency.

Orientations, which are mandatory for all students, are considered the start of the academic course.