



Date: September 24, 2020  
To: All Employees  
From: CIRT ([PublicHealth@Landmark.edu](mailto:PublicHealth@Landmark.edu))  
Re: Employee Cross-State Travel Guidance

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The State of Vermont has determined that any county in the Northeast with fewer than 400 active cases of COVID-19 per one million residents is now eligible for quarantine-free leisure travel. Please see Vermont's [Cross State Travel Information page](#) for more information, a current map, and FAQs.

Landmark College employees may travel in a personal vehicle to “green” (non-quarantine) counties across the Northeast according to Vermont’s [Cross State Travel Information page](#). **Precautions such as masking and physical distancing should still be followed.**

Landmark College employees are able to travel to “yellow” or “red” (quarantine) counties outside of Vermont without completing a quarantine on their return if the travel is considered essential travel (for work, personal safety, medical care, care of others, parental shared custody, for food, beverage or medicine, or to perform work for businesses).

Employees that live outside of Vermont in a “yellow” or “red” (quarantine) county can travel to Landmark College for work under the “essential travel” rule.

The College recommends that employees do not travel to a “yellow” or “red” (quarantine) county for non-essential purposes.

Any employee who plans non-essential to travel to a “yellow” or “red” (quarantine) county (that is not their home county) must discuss with and receive approval from their supervisor. On their return, the employee may be required to quarantine at home for 7 days plus the time it takes to receive a negative COVID-19 test result before returning to work.

Based on the employee’s position, the employee may request an alternative work schedule for 7 days plus the time it takes to receive a negative COVID-19 test. Otherwise, the employee may be required to use paid time off for any missed work. As with all paid time off, supervisors may deny any request that would require an absence from work. Employees are responsible for obtaining a test through their health care provider.