



REQUEST FOR COPY OF UNOFFICIAL TRANSCRIPT

Landmark College Registrar

Current and former students may obtain a copy of unofficial transcripts through [Self-Service](#), or by submitting a copy of this signed form (or a signed letter containing the same information) to the Office of the Registrar.

Name: _____ **Date of birth:** _____
(name while attending Landmark) (day/mo/yr)

Address: _____

Current student? Yes / No (circle one)

- If you are NOT a current student, please indicate approximate dates of attendance _____ to _____
(year) (year)

Please email a copy of my unofficial transcript to: _____
(email address – please print clearly!)

STUDENT SIGNATURE: _____
(Student's signature is required to release unofficial transcript)

OPTIONS TO SUBMIT THIS REQUEST:

Complete this form, scan it and email it to: registrar@landmark.edu

OR

Complete this form and fax it to: 802-387-6400

OR

Complete and mail this form to: Landmark College
Office of the Registrar
19 River Road South
Putney, VT 05346