



## REQUEST FOR COPY OF UNOFFICIAL TRANSCRIPT

Landmark College Registrar

Current and former students may obtain a copy of unofficial transcripts through [Self-Service](#), or by submitting a copy of this signed form (or a signed letter containing the same information) to the Office of the Registrar.

**Name:** \_\_\_\_\_ **Date of birth:** \_\_\_\_\_  
(name while attending Landmark) (day/mo/yr)

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Current student?** Yes / No (circle one)

- If you are NOT a current student, please indicate approximate dates of attendance \_\_\_\_\_ to \_\_\_\_\_  
(year) (year)

**Please email a copy of my unofficial transcript to:** \_\_\_\_\_  
(email address – please print clearly!)

**STUDENT SIGNATURE:** \_\_\_\_\_  
(Student's signature is required to release unofficial transcript)

### OPTIONS TO SUBMIT THIS REQUEST:

Complete this form, scan it and email it to: [registrar@landmark.edu](mailto:registrar@landmark.edu)

OR

Complete this form and fax it to: 802-387-6400

OR

Complete and mail this form to: Landmark College  
Office of the Registrar  
19 River Road South  
Putney, VT 05346