

Study Abroad Program Handbook
Ireland
Summer 2019
HIS 2661: The Irish Experience



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A Note of Welcome

Welcome to The Irish Experience 2019. We are glad you are joining us on this 3-week, 3-credit academic journey. In this handbook you will find essential information about preparing, packing, and managing logistics while in Ireland. We will go over this information during our orientation session on May 17, but you should **keep this handbook** and **bring it with you on the trip** for reference.

Ireland provides a great opportunity for Landmark students to experience another culture. It is a very welcoming country to Americans. For both students and parents, if we can answer any questions or concerns, or provide suggestions for further sightseeing, please contact us.

Sara Glennon, Program Director
Associate Professor of English

Office phone: (802) 387-6746
Cell phone: (802) 258-7468
Ireland cell phone: same as U.S.
sglennon@landmark.edu

Mike Hutcheson, Academic Director
Associate Professor of Humanities

Office phone: (802) 387-6761
Cell phone (802) 275-7181
Ireland cell phone: number TBA
mhutcheson@landmark.edu



Travel Details

The flights for this program are still being worked out, but it can be assumed that the group will leave from Boston's Logan Airport on June 15th and return to Boston on July 6th. We will communicate flight details via email (and post them to the Ireland Program website) as soon as we have them.

Travel-Day Questions

Program Directors' Contact Information:

Sara Glennon, Program Director

US cell: (802) 258-7468 (Sara will also be using this cell phone in Ireland)

Mike Hutcheson, Academic Director

US cell: (802) 275-7181 (Mike will have an Irish cell phone number in Ireland)

Students, be sure to enter these numbers in your phones in case of any last minute delays or complications.

For general questions regarding airline travel, please see:

Transportation Security Administration travel information: <http://www.tsa.gov/traveler-information>

US State Department travel information:
<https://travel.state.gov/content/travel/en/international-travel/International-Travel-Country-Information-Pages/Ireland.html>



Contact & Emergency Information

At Landmark College

Landmark College Director of Experiential Education

Jessica Lindoerfer

Office: 802-387-7320

Email: JessicaLindoerfer@landmark.edu

Landmark College Vice President for Student Affairs

Michael Luciani

Office: 802-387-6713

Cell: 603-398-7781

Email: mluciani@landmark.edu

Landmark College Security & Security Office

802-387-6899 (24 hours)

Ireland Program Director

Sara Glennon

Office: 802-387-6746

Email: sglennon@landmark.edu

Ireland Academic Director

Mike Hutcheson

Office: 802-387-6761

Email: mhutcheson@landmark.edu



In Ireland

GENERAL EMERGENCY INFORMATION

When we arrive in Ireland, students will each be given a wallet-sized card with emergency phone numbers listed on it.

- **999 is the Irish equivalent of calling 911 in U.S.**

In Dublin: University College Dublin (UCD)

Non-emergency medical assistance: Contact Sara Glennon, Mike Hutcheson, or the Residence Front Desk.

Emergency assistance: There is 24-hour security on the UCD campus. For **any emergency** call the Emergency Campus Helpline at **01 716-7999**.

Medical: UCD is less than a mile from St. Vincent's University Hospital.

There is a pharmacy on campus, in the Student Centre. Store hours are Monday through Friday, 9:30am – 5:30pm.

Police (called "the Gardai" [pronounced gar-DEE]): If you are off campus and require emergency assistance, dial 999.

From the United States, dial 011-353-1 before the 7-digit Dublin numbers.

In Galway: Corrib Village (at the National University of Ireland—Galway)

Non-emergency assistance: Contact Sara Glennon, Mike Hutcheson, or Corrib Village Main Desk. From room phones dial 0; from cell phones dial 091 527112.

Emergency assistance:

Medical: Corrib Village has a doctor on call. If possible, notify Sara Glennon or Mike Hutcheson first. If not, call the main desk at the residence. From room phones dial 0; from cell phones dial 091 527112.

Galway Hospital: In an emergency, you can also go directly to the University Hospital, which we will point out on our tour of the campus.

Police: Mill Street Garda (Police) Station, Mill Street, Galway, tel: 091 538000

From the United States, dial 011-353-91 before the 6-digit Galway telephone numbers.

- ***Remember, 999 is the Irish equivalent of calling 911 in U.S.***

Itinerary (tentative)

Study Abroad programs are dynamic, flexible, adaptable, CHANGEABLE.
Plan for adjustments as we travel and learn together!

Week 1

Saturday, June 15	Group departs Boston
Sunday, June 16	Group arrives in Ireland and travels to University College Dublin Group dinner in Dublin
Monday, June 17	Orientation in classroom/ Walking tour of Dublin
Tuesday, June 18	Field trip: Strokestown House & Famine Museum (all day)
Wednesday, June 19	Classroom day
Thursday, June 20	Guided tour of Abbey Theatre, Dublin
Friday, June 21	Guided tour of Kilmainham Gaol

Week 2

Monday, June 24	Classroom day
Tuesday, June 25	Field trip: Writers Museum & James Joyce Centre
Wednesday, June 26	Travel day: Group travels by bus to Galway Group dinner in Galway
Thursday, June 27	Classroom day
Friday, June 28	Field trip: Thoor Ballylee (Yeats' Tower) & Coole Park

Week 3

Sunday, June 30	Optional trip to Cliffs of Moher
Monday, July 1	Classroom day
Tuesday, July 2	Field trip: Aran Islands (all day)
Wednesday, July 3	Classroom day
Thursday, July 4	Classroom day / Review
Friday, July 5	Final test and presentations
Saturday, July 6	Students returning to US depart
Sunday, July 7	Students going to Scotland program depart

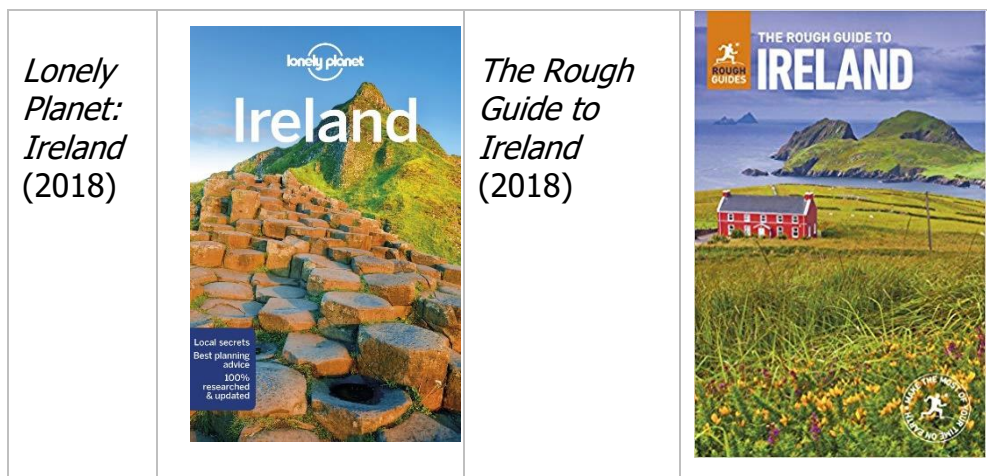
FIELD TRIP INFORMATION:

During our time in **Dublin**, we will take several local trips and one day-long trip. The trips within Dublin require only city bus rides, for which you will have a bus pass. We will do an orientation walking tour of some sites important to modern Ireland, and visit the Abbey Theatre, Kilmainham Gaol, The Writers Museum, and the James Joyce Centre. Although trips in Dublin will be short, there will still be a fair amount of walking involved. The day-long trip will be to Strokestown House and the National Famine Museum.

In **Galway**, the class will take a several longer trips to such points of interest as Thoor Ballylee, Coole Park, and the Aran Islands. There will also be the opportunity for an optional weekend trip to the Cliffs of Moher. These trips generally take all day and involve a fair amount of walking. Transportation will be in a small private coach.

Useful Websites, Books & Films

You might find it useful to purchase a general travel guide to Ireland. Here are a few we recommend.



We encourage you to read and watch films in advance of the trip to orient you to Irish culture and history.

Nonfiction:

Angela's Ashes by Frank McCourt

Are You Somebody?: The Accidental Memoir of a Dublin Woman by Nuala O'Faolain

Novels:

Paddy Clarke, Ha Ha Ha by Roddy Doyle

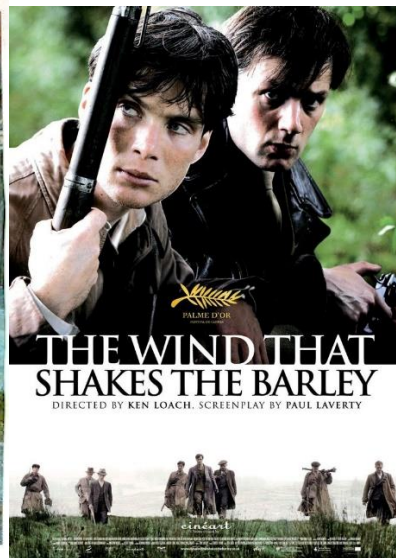
The Gathering by Anne Enright

Cal by Bernard MacLaverty

1916: A Novel of the Irish Rebellion (Irish Century) by Morgan Llywelyn

Short stories by Roddy Doyle, William Trevor, Kevin Barry, Edna O'Brien.

Films: *Agnes Browne*, *In the Name of the Father*, *The Wind that Shakes the Barley*, *Once*, *The Quiet Man*, *The Field*, *The Commitments*, *The Magdalene Sisters*, *Waking Ned Divine*



Links to a few Irish poems

["My Hand is Weary with Writing"](#) by St. Columcille (6th century Irish monk)

["The Fairies"](#) by William Allingham

["The Lake Isle of Innisfree"](#) by William Butler Yeats

["Digging"](#) by Seamus Heaney

Packing Tips

Clothes

Clothing that can be worn in layers is best. Irish summers are not as warm as we might be used to (average temps are usually in the 60's) so bring a sweater or sweatshirt. Wool or fleece is best, as it rains frequently.

No more than one or two (at most) shorts/tank top outfits. If we're lucky we'll get a few nice warm days, but don't count on it.

Bring a raincoat! One that can be packed away easily is recommended. The weather in Ireland is nothing if not changeable, and it is often too windy for umbrellas.

Bring comfortable, sturdy, water-resistant walking shoes. Flip flops are particularly impractical, although sturdy, water-resistant sandals are fine. On some field trips we will climb on uneven, rocky paths and walk through uneven, grassy fields.

What NOT to bring

Towels and sheets. These are supplied with your housing.

Expensive jewelry or valuable, irreplaceable items.

A lot of cash. ATM's are available throughout Ireland, and you get the best exchange rate by using them rather than bringing American dollars to a currency exchange. Also, traveller's checks are unnecessary and difficult to cash and therefore not recommended.

Too much stuff! On the flights to and from Ireland, you are allowed only one checked bag, weighing up to 50 pounds. Also, we will be moving during the second week, and you are responsible for handling your luggage when we change from bus to bus to van.

Electrical appliances, such as curling irons, coffee pots, etc. See section on "Electricity" on pages 20-21.

If you have any questions about what is not allowed on flights, see the Transportation Safety Administration website at

<http://www.tsa.dhs.gov/travelers/airtravel/prohibited/permitted-prohibited-items.shtm>

Baggage

Student tickets usually allow one checked bag (up to 50 pounds), one carry-on bag, and a personal item. We don't recommend bringing more than this amount of baggage, and you would be responsible for any excess baggage fees. You can be asked to take items out of the suitcase to bring the weight down to 50 pounds.

Remember, there are restrictions on liquids in your carry-on baggage. You may have no more than a 3.4 ounce container of each liquid, such as eye drops, mouthwash, moisturizer, hair gel, etc. and all of the containers must fit in a quart-sized plastic bag.

Packing List

Essential gear:

- ☐ Passport
- ☐ Student ID Card
- ☐ A color photocopy of the picture page of your passport (pack this in a suitcase)
- ☐ ATM card or credit card
- ☐ Prescription medication to last the entire trip, and the original prescription "script." Medication must be in its **original container!** Pack in your carry-on luggage in case your checked baggage is delayed
- ☐ If you have pollen allergies, enough prescription or over-the-counter allergy medication
- ☐ An extra pair of glasses/contacts. Having a copy of the prescription is helpful if you need to get replacements.
- ☐ Enough American money to buy food at airport, or to get you through an unanticipated pre-flight delay.

Course Supplies:

- ☐ If you require Kurzweil or Voice Recognition on a computer, you will need your own laptop. **None** of the computers we will have access to in Dublin or Galway has Voice Recognition or Kurzweil.
- ☐ If you bring your laptop you **must** also purchase an electrical adaptor ("GUD" style) to allow you to plug into Irish outlets. See "Electricity" on pages 20-21.
- ☐ Notetaking method for "in the field": small handheld notebook and/or voice recorder.
- ☐ The coursepack of readings for the course, available in the Landmark College Bookstore.

Clothing:

- ☐ See notes under "Clothes" at the top of page 11.

Optional:

- ☐ compact travel guide to Ireland (see page 9)
- ☐ washcloth/face cloth if you use one. These are not typically provided in Europe.

Tips for the Traveler

Passports and Visas

You will need a passport, but no visas are required for U.S. citizens to enter Ireland. It is recommended that the expiration date on your passport be at least six months later than the date you plan to return to the U.S.

Money Matters and Suggested Budget

Ireland adopted the Euro in 2002. You can use this same currency in Ireland, France, Germany, the Netherlands, Greece, Italy, Spain and twelve other European nations (but **not** in the UK, including Scotland). As of March 31, 2019 a Euro was worth about \$1.12 American; in other words, 100 Euro will cost you \$112.00 American. For the latest rates, see <http://www.xe.com/ucc/convert.cgi>

There are ATM machines on the PLUS and CIRRUS networks throughout Ireland, and they offer the best access to your money. Most Irish bank ATM's do not charge a fee, although your U.S. bank will likely charge for transactions in Ireland. (Certain credit cards, such as Capital One, offer the benefit of no fees for foreign currency transactions. Check before you travel.) With easy access to ATM's there is no reason to carry large amounts of cash. Be sure to notify your bank or credit card company that you will be traveling overseas.

You should keep a record of ATM card numbers, credit card numbers, and a photocopy of the picture page of your passport in a secure location. That way, if you lose any of these items you will be able to get replacements more quickly.

Costs in Dublin are high—similar to those in London and New York. Prices in Galway are comparable to those in Vermont, although some items are more expensive. While student spending varies widely, **a minimum estimate of spending money would be 100 -125 Euro (\$112 - \$140) per week.** This estimate does not include extensive personal travel, gift buying, or frequent dining out at restaurants.

Food

Breakfasts are included with our housing in Galway for the last 10 days of the trip. In addition, we will have three group meals, included in the budget. For all other meals students must purchase their own food. The residences in Dublin and Galway have kitchens, and students can easily buy groceries and prepare simple meals or purchase reasonably priced sandwiches or take-out. See "Money Matters" above for suggested personal budget.

In Dublin:

Groceries: There is a Centra market on the UCD campus, in the Merville Residence complex. Hours are 8:00 a.m. to 10 p.m. Sunday through Friday (closed Saturday).

Restaurants: Because this is the first year the group is staying at University College Dublin (UCD), we don't have extensive experience with restaurants in the area. There are two restaurants in the **UCD Student Centre**—the **Clubhouse** (a good place for watching sports) and **the Poolside Café** (offering coffees, sandwiches, salads, etc.) There are also 8 coffeehouse/sandwich shops spread across the UCD campus.

A number of pizza/Italian food restaurants deliver to the UCD campus, including **Ciao Woodfire Pizza** (top-rated), **Green Italia Woodfire Pizza**, and Dublin's largest chain **Apache Pizza** (Dundrum is the closest). You can order online, but there is a delivery charge.

Dublin is not known for Asian food, but there are Asian restaurants that deliver to the UCD campus (for a fee). See <https://www.marvin.ie/ucd-belfield-campus/chinese/>

In Galway:

Groceries: Corrib Village has a very small convenience store, usually open 9:00 a.m. to 8:00 p.m. in the summer. There is a larger convenience store on Newcastle Road, and a Dunnes supermarket about 6 blocks from the residence and another one downtown. (Hint: take the Corrib Village shuttle bus.)

Restaurants: In addition to the deli/grill at Corrib Village, there are a couple of small restaurants on nearby Newcastle Road.

Two popular sandwich shops are **An Bhialann**, the cafeteria on the NUI campus, below the Library patio. Hours: 8:30 a.m. to 4:00 p.m. At the main entrance to the NUI campus is **Ward's** (hours: M-F 8:00 a.m. to 6:00 p.m., Saturday 9:30 to 5:00 p.m.).

For a fancier lunch on campus, there is the **College Bar**, with outdoor tables along the canal. Summer hours M-F 10:00 a.m. to 11:30 p.m. Lunch served 12:00 to 3:00 p.m.

Domino's Pizza (phone # 566 100). Domino's delivers, even in Ireland.

Downtown Galway has dozens of restaurants. Student favorites include the **King's Head** on High Street (the main brick pedestrian street) and **McDonagh's Seafood House** on Quay Street (reasonably priced fish & chips, plus Galway oysters). The **Skeffington Arms** on Eyre Square has excellent food at reasonable (but not cheap) prices, and **Monroe's** has good pizza and a "Student's Menu." To get there, cross the Wolfe Tone Bridge at the Spanish Arch, then turn right.

Please note: The fact that some of these listings are pubs is not intended to promote alcohol consumption. You may eat in these places without feeling any pressure to drink alcohol.

Housing

Please be aware that student rooms in Ireland, as in England and other European countries, can be small by American standards.

When we arrive in Dublin and Galway, there will be a walking tour to familiarize you with services and shopping.



In Dublin:

We will begin the **Irish Experience course** in Dublin, Ireland's largest city and capital. We'll be staying at University College Dublin, Ireland's largest university, located in a residential neighborhood in south Dublin. Contact information:

UCD Merville Reception
University College Dublin
Belfield,
Dublin 4,
Ireland

Telephone (from U.S.) 011 353 1 716 1031

Photos and descriptions of UCD can be seen at their Facebook site
https://www.facebook.com/pg/universitycollegedublin/photos/?ref=page_internal

Rooms at UCD are usually singles, each with a private bathroom and shower. Each suite of five rooms has a common room, with a kitchen and a sitting area. Because we do not yet know which residence hall we will be in, we cannot say what specific supplies will be

in the kitchen. After our first evening meal together, no other meals are provided in Dublin.

The UCD campus has many services available—several coffee shops and restaurants, a convenience store, pharmacy, and bank.

Laundry facilities: Coin-operated unit available in the residence, open 8:00 a.m. to midnight. Average cost to wash and dry a large load is 5 Euro.

Recreation: There are many outdoor recreation facilities (a track, soccer pitches, etc.) available on campus. Indoor recreation passes (for access to the gym, pool, etc.) can be purchased for an additional fee.



In Galway:

In the middle of the second week (Wednesday, June 26), we will take a coach (bus) to Galway, a small city of about 75,000 people on the west coast of Ireland. Our home there will be the National University of Ireland-Galway, about a mile from town. The residence address is:

Corrib Village
NUI-Galway
Newcastle Road
Galway, Ireland

Photos can be seen at http://www.nuigalway.ie/about/campus_views.php

Corrib Village can accommodate up to 800 people, and is a popular residence for American study abroad programs. The usual accommodation is a flat (apartment) that includes 3 single rooms, 1 double, and a common room and kitchen. A continental breakfast buffet in the restaurant is included in the cost of your room; the only other meals provided are a weekly group meal.

Laundry facilities: There is a coin-operated laundromat in Corrib Village. The hours are usually 7:00 a.m. to 10:00 p.m. The cost of washing and drying a large load is 5 Euro.

Recreation: Corrib Village has small soccer cages and a small arcade (cue sticks available at Reception for a refundable deposit). Horse riding, canoeing, and archery can also be arranged through the front desk. You can also pay a weekly fee to use the University Sports Centre.

Galway has a great deal of entertainment available, including live theater and one of the liveliest music scenes in Ireland.

Communication

E-Mail/Internet:

We recommend that everyone bring a personal computer to access e-mail, use the course Canvas site, submit assignments, etc. Please note that printing costs are high in Ireland, and therefore access to printing is limited.

There is a free campus wi-fi network that you can access at University College Dublin.

In Galway, there is a wireless network in the residences, which has become fairly (though not completely) reliable in recent years. We will also have access to the National University of Ireland wi-fi when we are on campus.

Telephones:

At both UCD and NUI-Galway, you will have a phone in your room that allows people to call you. You can also use these phones to call out with a pre-paid phone card, BUT the rates are very high for international calls, equivalent to hotel rates. When you arrive, you should notify your parents of your room telephone number. Pre-paid phone cards and cell phone "top-up" cards are available at the campus convenience stores at UCD and Corrib Village (Galway). Many students purchase European mobile phones for use during our trip. These cost approximately \$50, which includes starter "top-up" points.

Important:

Whatever form of communication you choose, you should contact home soon after arriving in Ireland.

Contact Numbers:

June 16 - June 26: University College Dublin

Accommodations Desk (open 24 hours, every day): 716-1031

Security Office (24 hours a day): 716-7999

From elsewhere in Ireland, dial 01 before Dublin numbers.

From the **United States**, dial **011-353-1** before the 7-digit Dublin numbers.

June 26 - July 6/7: National University of Ireland-Galway

Accommodations Desk (open 24 hours, every day): 527112

Security Office: (between 11:00 p.m. and 7:00 a.m.): dial 0 or 2207

From elsewhere in Ireland, dial 0 91 before Galway phone numbers.

From the **United States**, dial **011-353-91** before the 6-digit NUI-Galway telephone numbers

Time Differences

In the summer, Irish time is 5 hours ahead of Eastern Standard Time (Vermont).

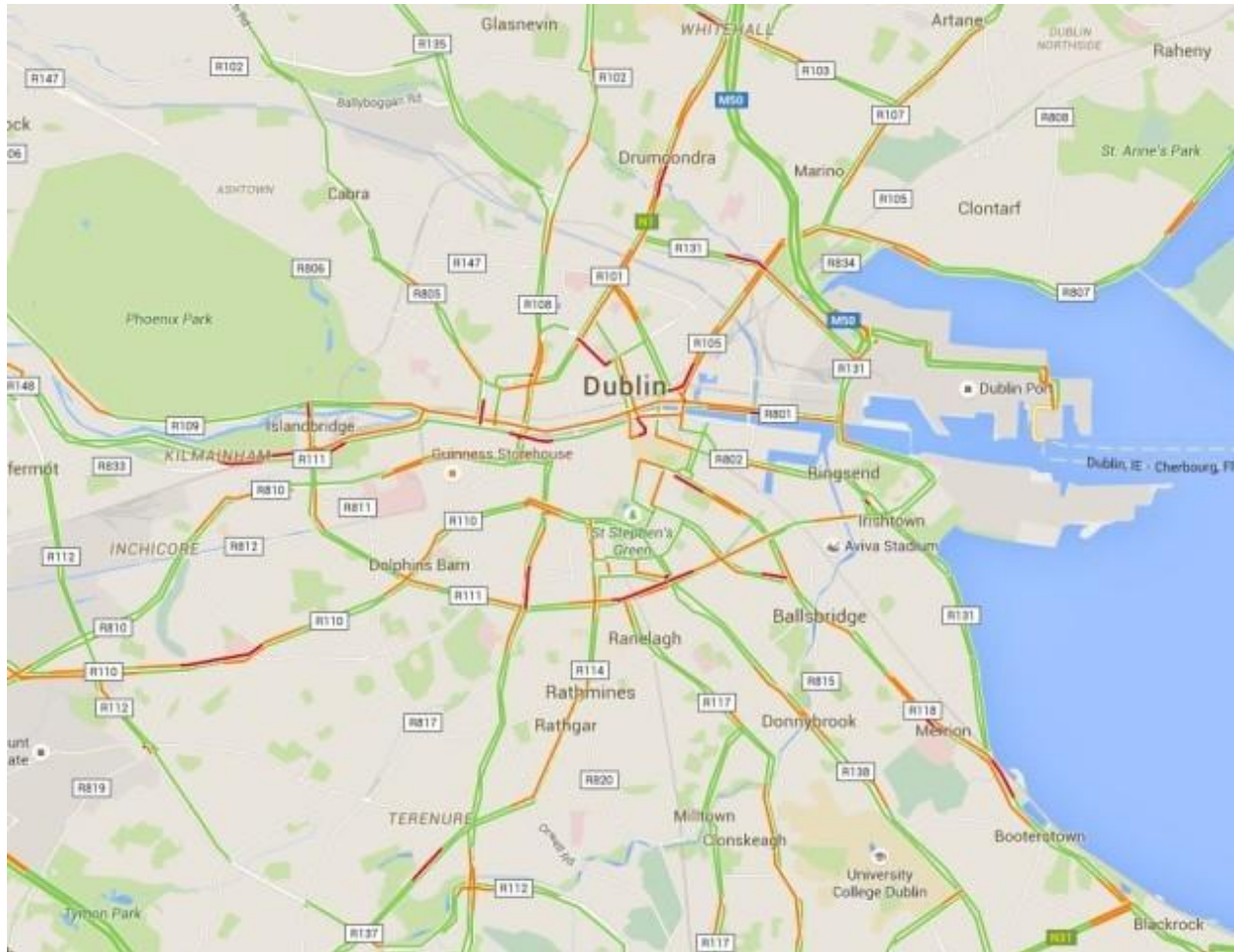
In-Country Transportation

Dublin

Upon arrival at the airport in Ireland, we will take a public bus (Air Coach) to our residences at University College Dublin.

You will also be provided a bus pass in Dublin. UCD is located on eight bus routes that go to "City Centre." The bus that runs most frequently is #39A. After 11:30 p.m., UCD is serviced by the "NiteLink Bus," which leaves from the General Post Office and from Westmoreland Street near Temple Bar. The fare is €6.60 and must be paid in coins, not bills. Your bus pass cannot be used on the "NiteLink." A taxi from downtown to UCD will cost about 20 Euro.

University College Dublin (bottom right) in relation to Dublin

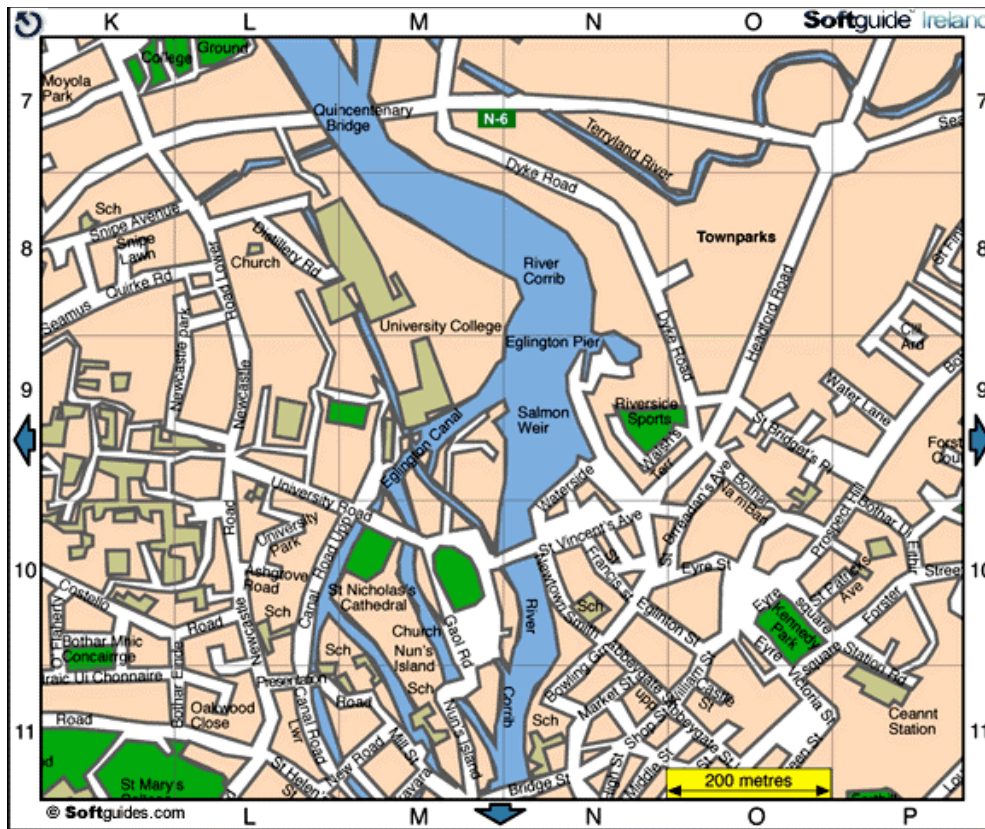


Galway: Corrib Village, our home in Galway, runs a free shuttle bus to and from downtown hourly between noon and 7 pm.

Big O Taxis (Galway): **(353) 91 – 585858**

Email: info@bigotaxis.com

Map of Galway City (courtesy of SoftGuide Ireland). **Corrib Village is at the top of L7.**



Weather

Average temperatures in Ireland in June/July are 60 – 67 degrees Fahrenheit, although they are typically reported in Celsius (15 – 20 degrees). It can get cooler in the evening and occasionally warmer in Dublin on a sunny day.

Electricity

If you bring your laptop, you must also bring an electrical adapter (“GUD” style—see next page) to allow you to plug into Irish outlets. In addition, if you bring any other electronic devices, you will need both a voltage converter (like the black box on your computer power cord) and an adapter.



a GUD adapter

Here is more information, courtesy of VisitIreland.com:

The electrical supply in Ireland is 230v 50hz. The plugs and sockets are different from the USA involving a three-pronged formation, the same as those used in the United Kingdom. If your appliances operate on a different current (such as those from North America) you will need a power converter and plug adapter.

A plug adaptor does not change the electricity supplied to the appliance, only allows it to be plugged into a different type of wall socket. If the appliance you are using supports dual voltage and dual frequency then a plate/tag will be located on the item stating "120/240v, 50/60Hz".

Most laptop computer and battery chargers are dual voltage, so all you will need to use them with a different supply is a plug adaptor.

Power converters step down the voltage from 240v to 120v, allowing equipment which is not dual voltage to operate at the voltage for which it was designed

Converters can be purchased at travel stores, some discount stores, office supply stores, and electronics stores. Make sure that you select a converter that will accommodate the wattage of the appliances you wish to operate. Some laptop computers, electric razors and hair dryers have built-in power converters. However, an adapter plug will be required.

Health and Immunizations

For more information on health while traveling in Ireland visit the U.S. Center for Disease Control (CDC) website at: <http://wwwnc.cdc.gov/travel>

Landmark College Conditions of Participation

Health and Safety

In a Study Abroad program, as in other settings, participants can have a major impact on their own health and safety through the decisions they make in preparation for and during the program.

Participants should:

Read and carefully review all materials issued by Landmark College and any partnering institutions that relate to safety, health, legal, environmental, political, cultural, and religious conditions in host countries.

Consider your health and other personal circumstances when applying for or accepting a place in a program. Note: Some programs may require students to participate in physically demanding activities. If the student feels that s/he is unable to participate due to health concerns, s/he may consult with program leaders to determine an appropriate alternative activity.

Make available to the Program Director accurate and complete physical and mental health information that may relate to your ability to participate safely in the study abroad program and any other personal data necessary in planning for a safe and healthy study abroad experience, and for responding to an emergency situation. This is in addition to information already provided to the Landmark College Health Office.

Assume responsibility for all elements necessary for your personal preparation for the program, and participate fully in all orientations.

Obtain and maintain appropriate insurance coverage and abide by any conditions imposed by the carriers.

Inform parents/guardians/families and other relevant people about your participation in the Study Abroad program, provide them with emergency contact information, and keep them informed on an ongoing basis.

Understand and comply with the terms of participation, codes of conduct, and emergency procedures of the program, and obey host-country laws.

Be aware of local conditions and customs that may present health or safety risks when making daily choices and decisions.

Promptly express any health or safety concerns to the Program Directors and/or other appropriate individuals.

Behave in a manner that is respectful of the rights and well-being of others, and encourage others to behave in a similar manner.

Accept responsibility for your decisions and actions.

Become familiar with the procedures for obtaining emergency health and law enforcement services in the host country.

Follow the program's policies regarding keeping program staff informed of your whereabouts.

Services

The Landmark College Study Abroad fee covers all scheduled program expenses including international air and most in-country ground transportation, accommodations, tuition, admission fees to scheduled places of interest, and some group meals.

Participants are expected to pay for all personal expenses, including some meals, snacks, laundry, passport fees, and other miscellaneous travel expenses. Students may also be required to purchase textbooks and other course supplies depending on their program.

Independent travel

Participants are expected to use the transportation arranged by Landmark College between the points of departure and return. Participants who choose to travel independently during the program during non-course-related times must inform the Country Director in writing of his/her planned itinerary, including a full itinerary with time and date of departure and return, mode of travel, contact information of the places staying at, phone numbers, etc. Students are generally discouraged from changing plans to travel back to the U.S. independently, but if they choose to do so, they must inform the Program Director and the Director of International Education in writing of their plans not to return on their scheduled flight.

Landmark College and its employees assume no responsibility for the individual once s/he has separated him/herself from the program.

It is strongly recommended that all students inform their parents/guardian when making independent travel arrangements.

Non-sanctioned activities

Students choosing to participate in non-sanctioned activities during their free time at any point in the program release the College from all responsibility and liability associated with such activity. Landmark College strongly discourages participation in dangerous activities, and strongly recommends parents/guardians be consulted regarding the advisability of any potentially dangerous activities.

Leaving the program

Landmark College Study Abroad students who leave their scheduled program at any time without informing the Program Director in writing and obtaining his/her approval may be subject to disciplinary action, including immediate suspension or dismissal from the program and direction to return to the United States, as detailed in the Intervention Procedures – see below. Landmark College and its employees have no responsibility for the individual once s/he has separated him/herself from the program. All travel expenses associated with an early departure will be borne entirely by the participant.

Air transportation

Landmark College arranges for the ticketing of scheduled international air transportation and program-related in-country air and ground transport for the participant through commercial airlines or travel agents. Participants agree that Landmark assumes no responsibility or liability for death or injury to the participant or for loss of or damage to property (including baggage) resulting from the provision of air transportation and other services. The passenger contract issued by the airlines will constitute the sole contract between the airline and the passenger.

Landmark College reserves the right to change the air transportation dates, times, prices, and itinerary, and to make aircraft substitutions. Any additional costs resulting from such changes will be borne solely by the participant.

Landmark College will designate the times and ports of departure for group transportation during the program and will arrange for assembly at the designated times and places. Each participant is solely responsible for any missed connections due to his/her failure to assemble in a timely manner. Landmark College will not be liable for the cost of alternate transportation arrangements, or for any losses resulting from the participant's failure to use the designated transportation.

Travel delays and unexpected layovers

Students traveling to and from the host country will be responsible for all expenses (meals, hotel, transportation, etc.) associated with unexpected delays in travel, including overnight layovers due to, but not limited to, inclement weather, flight cancellations and airport closures. Due to changes in airport security regulations, students may be required to contact the associated airline to book new reservations following an unexpected layover or flight cancellation. In programs where the entire group is returning to the Landmark College campus together, the Program Director may choose to provide hotel rooms for students at the College's expense.

If an unexpected layover results in the student's decision to separate voluntarily from the group, the student will be responsible for making his or her own travel arrangements, and releases the College from any associated potential responsibility.

Identification

Prior to departure for the host country, students are required to submit a color photocopy of the first page of their passport. The expiration date should be at least 6 months after the group flight is scheduled to return to the U.S. Upon departure, participants must present a valid passport for international travel and other purposes such as accommodations, in-country travel, and positive ID.

Lost passports

Students who lose their passport assume sole responsibility for all action and costs associated with arranging for a replacement passport. If this results in missed travel connections, the student will consult with the program leaders as to the most appropriate course of action. If it is determined that a program leader must remain with the student to assist in securing a replacement passport, the student will be assessed those costs associated with the delay, including those that may be assessed to the program leader as a result of their staying behind. This includes, but is not limited to, airline penalties, ground transportation, accommodations and meal expenses. In such situations, the College will attempt to contact the student's parent/guardian to inform them of the situation.

Fee amounts

Fees, as quoted in Landmark College's program materials, have been established based on all known circumstances at the time of calculation, and no changes are expected. However, Landmark College reserves the right to make adjustments in these fees based on fluctuations in travel costs, including the costs associated with unexpected layovers and fluctuations in the valuation of U.S. currency. In the event of a fee increase, the participant will be provided with a reasonable amount of time, not less than ten (10) days from the date of notice, in which to withdraw. In the absence of notice of withdrawal, the participant will be committed to any adjusted program fees.

Intervention Procedures

Students participating in a Landmark College Study Abroad Program are bound by the same rules and subject to similar intervention procedures and sanctions as outlined in the most current version of the Landmark College Student Handbook. This section states additional or different rules and procedures Landmark College has determined are appropriate in the context of Study Abroad programs. In the case of conflict between the provisions of this Addendum and the provisions of the Landmark Student Handbook, the provisions of this Addendum will control.

Program Directors, and in their absence, Academic Directors, have the authority to implement these procedures, including imposing sanctions ranging from an informal warning to the immediate dismissal from a Study Abroad program. Disciplinary sanctions imposed during a Study Abroad program are intended for the duration of the

Study Abroad program. In some cases students may be summoned for an administrative hearing or conduct board proceeding upon their return to the Landmark College campus for additional disciplinary action, which additional action may have consequences on the student's general status as a student at the College outside the context of the Study Abroad program. Program Directors have the option of consulting with or deferring judgment to an appropriate Landmark College administrator.

Some Landmark College Study Abroad programs are held in conjunction with, and on the campus of a partnering institution. Students are expected to know and abide by the rules and regulations of those institutions, with the understanding that failure to do so may result in interventions by both Landmark College faculty as well as representatives from the partnering institution.

The following are some examples of behaviors that would likely initiate a disciplinary intervention. The Program Director or Academic Director may initiate an intervention at their own discretion for behavioral or safety-related issues that are not listed here.

- Failure to attend and participate in the required program elements, including classes, trips, course work, etc.
- Failure to comply with reasonable directions of the Program or Academic Director
- Cheating, plagiarism, or any effort to pass in work that is not that of the student enrolled in the program
- The use, possession, or distribution of illegal drugs (by U.S. definition) of any kind
- Use of alcohol to the point where medical or behavioral intervention is necessary
- The misuse or distribution of prescription drugs
- Theft of property, money, etc.
- Assault, including sexual assault as defined by the most current version of the Landmark College Student Handbook
- Harassing behavior, including, but not limited to that of a sexual nature as defined by the most current version of the Landmark College Student Handbook
- Any behavior that puts the group or individual at risk, or that could be determined to be offensive, including drunkenness, vandalism, etc.
- Any violation of Landmark College's Code of Conduct as defined by the most current version of the Landmark College Student Handbook
- Behavior considered potentially detrimental to the health (mental or physical) or safety of the participant or other participants in the program or others in the host country
- Any violation of the rules and policies of cooperating institutions
- Any violation of the host country's laws
- Any other behavior considered inappropriate for a study abroad/cross-cultural program

If a student is suspended from a Study Abroad program, the student will be separated from the program and will need to return to the U.S. Participants are solely responsible for any additional travel costs that may be incurred as a result of suspension or dismissal from the Study Abroad program. No refund of tuition, travel or other related costs will be made, nor will academic credit be issued. The College will attempt to contact the student's parents or guardians to inform them of the situation. Following suspension, Landmark College is released from all obligations to and responsibility for the student. Landmark College, at its discretion, may provide assistance, per the student's request, to attempt to arrange for travel arrangements back home.

Landmark College Study Abroad students are solely responsible for understanding and conforming to all the laws of the host country. When you are overseas you are subject to the laws of that country. U.S. or other citizenship gives you no immunity from local jurisdiction. You should make no assumptions about your "rights," since in many countries legal procedures are very different from what we may be familiar with at home. Students should further understand that law enforcement and the judicial process, including penalties for breaking the law, are likely to be significantly different than those of the United States.

Landmark College Safety Statement

Landmark's goal is to maintain student safety at all times and in all aspects of our Study Abroad Program.

At Landmark College, we believe study abroad is one of the most rewarding and life-changing experiences students can have during their college years. An emphasis on safety is a critical aspect of ensuring that the programs can be successful in their educational goals. We want to share with you information regarding the preparations we take to make Landmark College's Study Abroad programs a safe and rewarding experience.

Thoughtful planning, professional leadership, solid preparation, and contingency planning ensure that our study abroad programs are safe, fun, and productive learning experiences. Please be assured we will continue to make safety the top priority in all our Study Abroad programs.

Insurance

Each student and leader is provided with an International Student ID Card which provides insurance coverage in a number of areas which includes but is not limited to the following:

- Medical and Dental coverage, including hospital benefits

- Emergency Medical Transportation – including evacuation, and air evacuation if needed
- Travel Document Replacement
- Baggage and Travel Delay
- 24-Hour Emergency Hotline Services – including medical and legal referral, emergency cash transfer, replacement of medication and eyeglasses, embassy and consular services, and interpretation or translation services

A complete description of the coverage, including contact numbers, how to file a claim, and definition of terms, can be found at: <http://www.myisic.com>

In addition, each student is covered by their Landmark College Student Health Insurance policy (if this was purchased) and/or an individual family policy.

Staffing

Each Landmark College Study Abroad program is staffed by experienced leaders. Study Abroad Directors are Landmark College employees with extensive experience working with students with learning differences. Program Directors, who are primarily responsible for coordinating in-country logistics and activities, typically have experience living or working in the host country. Academic Directors are Landmark faculty with an expertise in their particular academic discipline. Directors are available to provide students with one-on-one support for academic and student-life issues.

Communication

Communication is important for the safety and effectiveness of our programs. Study abroad staff based in Putney, Vermont, remain in contact with Program Directors during each trip. A designated primary contact person working at the Putney campus is responsible for fielding questions, requests for information, and managing any emergency situation. The Program Director provides updates to our staff in Putney including notification of safe arrival at the final Program country destination. Students are also encouraged to contact their parents when they arrive in the Program country, and as needed during the trip. Program Directors are accessible by phone, and when possible by Skype, to communicate with students and Study Abroad Program staff working in Putney.

Important Information

Study Abroad Program staff and faculty check a variety of sources for information pertaining to Program safety, including government and news media websites for current information about health and safety issues. Each student is requested to complete a Study Abroad Health Form in which they are asked information about their personal health history, current health concerns and medications. This information is essential in providing appropriate support to students on Study Abroad.

Students and their families are provided with essential information documents with flight information and itineraries, emergency phone numbers, and contact information for the places they will be staying. This information is also included in the Program Handbook which is available on the program webpage.

We realize that occasionally students make individual and short-term travel plans during a Program. Students are required to leave their itinerary and contact information at any place(s) they intend to visit with the Country Director. We strongly recommend they inform their families of their individual plans to travel separately from the Program itinerary.

Program Handbook

The comprehensive Program Handbook contains both general information about Study Abroad programs, as well as information specific to each program. The handbook contains all the information listed above as well as:

- Lists of things to do to prepare for the trip, what to bring, what not to bring, and what not to bring back to Landmark College.
- Recommended articles, books, and websites for information about the country and region where the Program will take place.
- The syllabus for the course, a program description, and itinerary.
- Guidelines and information about money, housing, meals and other expenses, and means of communication in the Program country.
- How to access help for academic difficulties or other problems.
- Responsibilities and expectations with regard to Health and Safety.
- The Landmark College Conditions of Participation document includes Intervention Procedures in case of violation of existing Student Codes-of-Conduct, which remain in effect during the Program.

Orientation

During orientation meetings prior to departure, Study Abroad Directors carefully review such topics as Health and Safety requirements, travel tips, local customs, guidelines for appropriate behavior and dress, as well as laws and policies related to alcohol and/or drug use. The Directors also provide participants with specific safety guidelines to follow, including who to contact for special needs or in case of emergency. Orientations, which are mandatory for all students, are considered the start of the academic course.