



Program: 2024 High School Summer Program

From: Office of Student Affairs

Re: Forms Checklist

Please take a moment to review this checklist, and the forms required to complete at: landmark.edu/HSSPNSO

All forms are due no later than June 21, 2024.

Required Forms:

- ☐ [General Release and Acknowledgement of Consent](#)
- ☐ [Billing Information](#)
- ☐ [College Activity & Excursion Waiver](#)
- ☐ [Tech Check-in/Registration](#)
- ☐ [Health History](#) - Please include a copy of the front and back of your insurance card.
- ☐ [Over the Counter Medications Authorization](#)
- ☐ [Prescription Medication Instructions & Pack My Rx Information](#)
- ☐ [Tuberculosis Screening](#)
- ☐ [Immunization Record](#)
- ☐ [Summer Housing Preference Form](#)
- ☐ [Send us your photo for your Student ID](#) - submit a photo for your student ID prior to registration. Submitting this photo ahead of time will reduce the amount of time you will spend in line on registration day.

Optional Forms:

- ☐ [Air Travel Information Form/Shuttle Reservation](#) – Available for students traveling alone and arriving via [air transportation](#) at Bradley International Airport (Hartford, CT) or Logan International Airport (Boston, MA).
 - [Reserve Arrival Day Shuttle \(Friday, July 5, 2024\) from Bradley International Airport \(Hartford, CT\) or Logan International Airport \(Boston, MA\). Shuttles depart airports at 6:30 p.m. for the College.](#)
 - [Reserve Departure Day Shuttle \(Saturday, July 27, 2024\) to Bradley International Airport \(Hartford, CT\) or Logan International Airport \(Boston, MA\). Shuttles depart campus at 8:00 a.m.](#)
- ☐ [Campus Card Account Application](#)
- ☐ [Permission to Leave Campus Form](#) - Required if a student will be leaving campus for any portion of the program at any time. Please see the form for details. Also required if anyone other than the parent or guardian of record will pick the student up at the close of the program.