

From: [Michael Luciani](#)
To: [CampusLife](#)
Bcc: [StudentsOnCampus](#); ["FacultyGroup"](#); [StaffGroup](#)
Subject: 3/9/2020 Coronavirus (COVID-19) Update
Date: Monday, March 9, 2020 5:57:00 PM

Dear Students, Faculty & Staff,

For the past several weeks, the College's Critical Incident Response Team has been monitoring the rapidly evolving developments around the Coronavirus and meeting to determine the best course of action the College can take to manage this situation for our campus community. Through regular communications, our goal is to provide the most current guidance and updates for our community.

As of today, there are **no known cases of the Coronavirus on campus** and **nobody is being monitored**. In the past week, there have been three reports by faculty and staff that they may have had some second-and third-hand exposure to the Coronavirus. Out of an abundance of caution, these faculty & staff did not return to campus and remained off-campus until it was determined, in consultation with the Department of Health, that there was no concern or risk of exposure.

Other guidance and requirements from the College include:

1. **Personal Travel** - Students, faculty & staff who are planning personal travel over the upcoming Spring break and through the end of March are asked to complete our [travel reporting form](#) and keep checking [for travel updates and restrictions regularly issued by the Centers for Disease Control and Prevention](#). Travel restrictions change as the virus continues to evolve rapidly. Please be aware that anyone traveling to or from a country that has a Level 3 Travel Health Notice may be asked to stay home for a period of 14 days from the time you left an area with widespread or ongoing community spread. Similarly, if anyone begins to become symptomatic (fever of 100.4°F/38°C or higher, cough, or have trouble breathing) while they are away from the College, they will be asked to self-quarantine at home until they are no longer symptomatic.
2. **If you are feeling sick** - When the semester resumes after spring break, students who begin to feel symptoms should report to the College's Health Services Office for further evaluation. Faculty and staff should consult with their own health care providers and remain home until they are no longer symptomatic.
3. **College-Related Travel** – Faculty & staff who are planning or have scheduled college related-travel through the end of the semester (conference attendance, workshops, field trips) should report and review all college-related travel plans with your division's President's Council member by Thursday, March 12, 2020 for further evaluation.
4. **Bringing Groups to Campus** - Faculty, staff and students who are planning on hosting any gatherings of groups from off campus please report and review these plans with your division's President's Council member by Thursday, March 12, 2020 for further evaluation.

5. **Prevention** – The most effective way to protect yourself from getting sick is to wash your hands often, cover your cough or sneeze, avoid close contact with people who are sick, avoid touching your eyes, nose, and mouth, and clean and disinfect frequently touched objects (your laptop, mobile phone, etc). **The CDC does not recommend that people who are well wear a face mask to protect themselves from respiratory diseases, including COVID-19. Face masks should be used by people who show symptoms of COVID-19.**

If you have any specific question or concerns about the Coronavirus and the College’s response, we invite you to [respond to this e-mail](#). It will be routed to the appropriate members of the CIRT team.

Sincerely,

Michael Luciani, MBA

Vice President for Student Affairs & Dean of Campus Life

[Landmark College](#) | 19 River Road South, Putney, VT 05346 | 802-387-6713 | mluciani@landmark.edu

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