

From: [Michael Luciani](#)
To: [Public Health](#)
Bcc: [StudentsOnCampus](#); ["FacultyGroup"](#); [StaffGroup](#)
Subject: 3/12/2020 Coronavirus (COVID-19) & Spring Break Travel Update
Date: Thursday, March 12, 2020 3:51:00 PM

Dear Students,

As we mentioned on 3/10/2020, we would be sending out more information about how to remain on campus for the duration of Spring Break (March 14 – 29) **or** register to return to campus during the second week of the extended Spring Break (March 22 – 29).

1. Students who feel they should not travel home for Spring Break and would like to **remain on campus for the entire Spring Break** can still sign up for Break Housing up by completing our [Spring Break Housing Application](#). There will be no additional charge for the second week of Break Housing. The deadline to sign up for Spring Break Housing has been extended until noon on Friday, March 13, 2020.
2. **All students who are traveling away from the College during Spring Break** are **required** to complete our [Return From Spring Break Registration Form](#) no later than 5:00 p.m. on Thursday, March 19, 2020. By completing this form, you will be able to choose from three dates that you will be allowed to return to the College (Sunday, March 22nd between noon and 7:00 pm, Wednesday, March 25th between noon and 7:00 pm and Sunday, March 29 between noon and 7:00 pm). All students who travel away from campus during Spring Break **will not be allowed to return until they complete a health screening on their immediate arrival to campus**. This screening will take only 10-15 minutes. There is no charge to return during the 2nd week of the extended Spring Break. If you do not complete this form, you may not be able to move on to campus upon your arrival.
3. Check out this [link for a decision and action tree](#) around your plans for Spring Break.

A few more important notes:

- Again, **all students who travel away from campus during Spring Break will not be allowed to return until they complete our [Return From Spring Break Registration Form](#) no later than 5:00 p.m. on Thursday, March 19, 2020. complete a health screening on their immediate arrival to campus**. This screening will take only 10-15 minutes.
- Anyone **traveling to or from a country that has a [Level 3 Travel Health Notice](#)** may be asked to stay home for a period of 14 days from the time you left an area with widespread or ongoing community spread.
- **If you begin to become symptomatic while you are away from the College** (fever of 100.4°F/38°C or higher, cough, or have trouble breathing) you should self-quarantine at home until you are no longer symptomatic. **If you believe you may have been exposed to the Coronavirus**, you should remain home until it is confirmed that you do not have the virus.

- While there will be reduced staff available during the first week of Spring Break (per our usual operation), **all Student Affairs resources and staff will be available beginning March 22, 2020**, including Residential Life, Dining, Counseling & Health Services, etc. **However, as is the case for any spring break period, there will be no academic components available on campus.**
- We encourage students traveling for Spring Break to **bring important personal and academic materials with them for at least 2 weeks** (clothes, medication, laptop, coursework/books). While we do not anticipate changing the dates students can return to campus, we want everyone to be prepared in case conditions require any additional schedule changes.

The college's critical incident response team (CIRT) is continually monitoring COVID-19 developments and is here to answer any questions or concerns you have. Please email PublicHealth@landmark.edu. We will continually update the Landmark College community during the entire break period through e-mails and updates to our [Coronavirus/COVID-19 web page](#).

Michael Luciani, MBA

Vice President for Student Affairs & Dean of Campus Life

[Landmark College](#) | 19 River Road South, Putney, VT 05346 | 802-387-6713 | mluciani@landmark.edu

Landmark College has been ranked **#1 Most Innovative College-North** and **#1 Best Undergraduate Teaching College-North** by U.S. News & World Report