



Date: ~~December 21, 2021~~ Updated January 12, 2022 (updates in RED)
To: Students & Families, Faculty, and Staff
From: Critical Incident Response Team (CIRT) (PublicHealth@landmark.edu)
Re: 2022 J-Term & Spring semester COVID-19 Campus Guidelines

NB: We recognize document contains a great deal of important information but is lengthy. Please see [Coronavirus Response | Landmark College](#) to find all of this information in a format that may be easier to navigate.

Overview

The College experienced a successful fall 2021 semester of managing COVID-19 risks. The LC community remains over 99% vaccinated, only two cases were identified on campus all semester (with 0 student cases), and many of our campus programs and events returned to near-normal operation during the semester. In addition to vaccinations, masking indoors remains a primary measure of protection on campus.

As we prepare for students' return to campus after the winter break, we hereby share some expectations that have been established for the January and Spring terms. As always, protective measures that will be in place are guided by science, recommendations through our network of College & University health care providers, and what the College determines to be in the best interests of public health and overall wellness as an institution of higher education.

We will continue to update these guidelines as needed. For more detailed information on the guidelines below and all recent communications, please see the College's [Coronavirus Response Page](#) or direct any questions to PublicHealth@landmark.edu.

Pre-Arrival Testing for Students

All students will be required to complete pre-arrival testing in the week before returning to campus. There are two acceptable forms of testing:

1. A PCR test that is administered no earlier than 5 days before arrival to campus, **OR**
2. Two antigen tests (home test kits) administered no earlier than 3 days before arrival on campus and 48 hours apart from each other.

Students can show proof of their pre-arrival test by providing results from a lab or health care provider. In the case of antigen home tests, a picture of both tests with the student's name and date taken written on each test is appropriate. Students should not travel to campus if they **do not have their test results available or if they test positive** through their pre-arrival test.

Pre-Semester Testing for Employees

Due to the effectiveness of the pre-arrival testing at the start of the January Term, as of 1/7/2022, all employees who have not yet returned to campus from the winter break are required ~~highly encouraged~~ to get a PCR or antigen test before they return to work after the winter break, especially if they have engaged in any travel, larger indoor gatherings where they may not know the vaccination status of others, etc.

There are two acceptable forms of testing:

1. A PCR test that is administered no earlier than 5 days before arrival to campus, **OR**
2. Two antigen tests (home test kits) administered no earlier than 3 days before arrival on campus and 48 hours apart from each other.

Employees are required to notify their supervisor or dean of their negative test results.

Antigen home tests are available through many pharmacies. If an employee cannot source an antigen test through local resources or through online ordering after earnest efforts, **they should contact PublicHealth@landmark.edu for assistance.**

Pre-Arrival Testing for Families & Guests Coming to Campus at the Semester Start-Up

Any families or other guests who are coming to campus with students at the start of the semester must be included on the student's [Vaccination Status form](#). In addition, any family members or guests who would like to eat in the dining hall or enter the residence halls on move-in day will need to provide proof of negative pre-arrival testing administered before arrival on campus. There are two acceptable forms of testing:

1. A PCR test that is administered no earlier than 5 days before arrival to campus, OR
2. Two antigen tests (home test kits) administered no earlier than 3 days before arrival on campus and 48 hours apart from each other.

Families and guests will be required to leave campus within two hours after arrival.

COVID-19 Vaccination & Booster Requirement

Last year, the College required that all students and employees who would be on campus beginning in the fall 2021 semester receive a primary series of a COVID-19 vaccine to be considered **fully vaccinated**. For persons 18 and older, a primary series consists of a 2-dose series of an mRNA COVID-19 vaccine (Pfizer-BioNTech or Moderna), or a single-dose COVID-19 vaccine (Johnson & Johnson's Janssen vaccine).

Beginning in January 2022, the college now requires students and employees remain **up to date** with their COVID-19 vaccine, which includes booster doses **within two weeks after becoming eligible to receive one**. A person is [eligible](#) for a booster:

- five months after completing a primary Pfizer vaccination series,
- six months after completing a primary Moderna COVID-19 vaccination series, or
- two months after completing a primary Johnson & Johnson's Janssen vaccination series. [Click here to determine when you are eligible for your COVID-19 booster.](#)

Based on the vaccination deadline for the fall 2021 semester, the College expects that most individuals will be eligible to receive their booster shot by February 25, 2022. **It is highly recommended and advised that students obtain their booster over winter break before returning to campus if they are eligible to do so.**

Getting a booster is an important step we can all take to help protect the College and the community at large, and one of the better options to return to an active spring semester with the least restrictions. **In a recent survey of Landmark employees, 92% of the 191 who responded have either already received a booster or plan to once they become eligible.**

1. **New students for the spring 2022** semester are required to be vaccinated with an original vaccination series (two doses of Pfizer or Moderna or one dose of J&J) by January 19, 2022, or have made provisional plans in writing with Health Services (i.e., for rare cases where full vaccination is still in progress due to extenuating circumstances). Being vaccinated with an original vaccination series means that a person is two weeks past their final dose of an original vaccination series. Exemptions for religious and medical reasons will be considered on a case-by-case basis. Exemption forms for new [students](#) can be found on the College's COVID-19 response web page.
2. **All students** should submit proof of their COVID-19 vaccination (new students) and proof of their booster (new and returning students) by completing the College's [Vaccination Status form](#), which will be available after noon on 12/23/2021. This form will also be used to register all guests that may come to campus with you at the start of the semester.
3. **Employees** should send proof of their COVID-19 booster vaccination to HumanResources@landmark.edu.

- Existing exemptions for religious and medical reasons that were previously submitted to the College remain in place for the booster as well. Exemption forms for new [students](#) to the College this spring can be found on the College's COVID-19 response web page.

If the College has not received proof of a booster shot within two weeks of an individual becoming eligible to receive one, they will be considered not fully vaccinated by the College.

- After their eligibility date for the booster (plus two weeks) students will not be permitted to remain on campus unless they have (1) submitted proof of vaccination (new students) and a booster shot (new and returning students); (2) submitted and have been approved for a medical or religious exemption, or (3) made provisional plans in writing with Health Services (i.e., for rare cases where full vaccination is still in progress due to extenuating circumstances).
- After their eligibility date for the booster (plus two weeks), employees will not be able to report to work unless they have uploaded proof of booster to HumanResources@landmark.edu or have been previously approved for a medical or religious exemption.

NB: Employee and student vaccination records and status are not considered protected health information (PHI) and may be shared with others at the College as needed to manage public health and safety standards. For students, this may include the disclosure of vaccination status to residential staff, faculty, advisors, and Student Affairs staff. For employees, this may include disclosure to supervisors. Reasons behind an individual's vaccination status (medical or religious) will not be redisclosed.

Arrival Testing

The College will require all students and employees to participate in PCR testing administered by the College after arrival according to the following schedule:

- Monday, January 3, 2022
 - All students enrolled in January Term (Day 0 test)
 - All employees who will be on campus during the January term. (Day 0 test)
- Monday, January 10, 2022
 - All students enrolled in January Term (Day-7 test)
 - All employees who will be on campus during the January term. (Day 7 test)
- Wednesday, January 12, 2022 (4:00-7:00 p.m. in the Café Court)
 - All **Resident Assistants** arriving for spring staff training (Day 0 test)
- Monday, January 17, 2022 (9:00-10:00 a.m. in the Café Court)
 - All **New Student Orientation Leaders** arriving for spring staff training (Day 0 test)
- Wednesday, January 19, 2022 (11:00 am - 1:00 p.m. in the Café Court)
 - All **employees** who will be returning to campus from Winter break on or after January 19 (Day 0 test).
 - All **Resident Assistants** who arrived on 1/12/22 (Day-7 test)
- Thursday, January 20, 2022
 - All new students arriving for New Student Orientation. (Day 0 test)
- Saturday, January 22, 2022 (5:00-7:00 p.m. in the Click Center)
 - Returning students arriving on Saturday (Day 0 test)
- Sunday, January 23, 2022 (5:00-7:00 p.m. in the Click Center)
 - Returning students arriving on Sunday (Day 0 test)
- Thursday, January 27, 2022 (10:00 am - 2:00 p.m. in the Click Center)
 - All new students enrolled in the spring semester (Day-7 test)

- All **employees** who will be returning to campus from Winter break on or after January 19 (Day-7 test).
- Monday, January 31, 2022
 - All returning students enrolled in the spring semester (Day-7 test)

Follow-up testing will be coordinated directly with individuals as necessary.

Modified Room Quarantine

As of 1/10/2022, all students will be required to adhere to a modified room quarantine until their Day-0 PCR test results return. This is expected to last approximately 24 hours after testing closes on arrival days.

A modified room quarantine means that students will remain in their room or suite, leaving only to use the bathroom/shower, go to the dining hall to get a meal to-go, and leaving the building for a brief 15-20 minute walk outside. Masks must be worn any time a student is outside of their own bedroom. Congregate gatherings outdoors are not allowed during room quarantine.

Modifications to New Student Orientation Schedules

To accommodate arrival room quarantine, New Student Orientation will be moved to online sessions through Friday, January 21, 2022.

Families will be expected to depart campus two hours after move-in on January 20, 2022. Family Orientation Sessions will be moved online and will be scheduled during the weeks of January 24 through February 4, 2022.

Convocation will not be held on Saturday, January 22.

Testing During the Semester

1. Unvaccinated students and employees (those who have not received their **initial vaccination**) will be required to submit to weekly PCR testing for COVID-19 infection throughout the semester.
2. Individuals who are eligible for their booster shot **but have not received it** will be required to submit to weekly PCR testing for COVID-19 infection throughout the semester. Individuals are eligible for their booster shot if they completed their Pfizer vaccine series more than 5 months ago, their Moderna vaccine series more than 6 months or their Johnson & Johnson vaccine series more than 2 months ago.
3. Health Services will administer COVID-19 testing during office visits at their discretion.

Masking

Indoor masking requirements remain in effect at the College.

Appropriate masks to use on campus include any N95/KN95 mask, any cloth mask with two layers of cloth or more, or a surgical mask. Gaiters or other kinds of single-layer masks should not be used unless a surgical mask is worn under or over it. Students will be provided with two N95/KN95 masks on arrival for use until their Day-0 testing return

Masking outdoors is no longer required even if you are within 6 feet of another individual. However, if you are unvaccinated, consider wearing a mask in crowded outdoor settings and for outdoor activities with close contact with others who are not fully vaccinated.

Exceptions to this requirement include when a student is in their residence hall room with only their roommate/suitemates, when employees are alone in their offices, when individuals are sitting in the Dining Hall or Fireside Café to eat a meal, or in specific locations designated on campus and noted by signage (example: the study rooms in the library).

Masks will be required on all campus shuttles by all riders, regardless of vaccination status. Shuttles may be run at full seating capacity.

Masks will be required when entering the Health Services suite in the Strauch Family Student Center, regardless of vaccination status.

Guests and Visitors

The campus is open to all guests and visitors in accordance with the College's vaccination and testing policy and the masking requirements noted above. Students will not be able to host unvaccinated ~~overnight~~ guests in the residence halls.

Reporting Illness

Students and employees should monitor their health on a daily basis before interacting with others and stay home if they are sick.

Students who are experiencing [COVID-19 symptoms](#) should not go to class. Instead, they should make an appointment to see Health Services in the Strauch Family Student Center. Appointments are required and can be made by e-mailing HealthServices@landmark.edu or by calling (802) 387-1636.

It is highly recommended that students return to campus with 2-4 sets of COVID-19 Antigen tests (home test kits) for personal use.

Employees who are experiencing [COVID-19 symptoms](#) should not come to campus; however, they should call their health care provider for further guidance, and then contact their direct supervisor and Human Resources.

Off-Campus Travel

Students may travel off-campus (and out of state) without any restrictions upon their return. The CDC recommends delaying travel until you are fully vaccinated because travel increases your chance of getting and spreading COVID-19.

For students and employees who are traveling in areas of [substantial or high transmission](#), the CDC highly recommends all individuals wear a mask indoors in public spaces.

Those who are unvaccinated, not yet fully vaccinated ~~or not up to date with their COVID-19 vaccine booster~~ should also consider wearing a mask in crowded outdoor settings and for activities with close contact with others who may not be fully vaccinated.

When traveling off-campus, you may be required to wear a mask in some settings even if you are fully vaccinated. Examples include some businesses, health care settings, long-term care facilities, and public transportation. Always bring a mask with you.

Travelers should follow the guidelines of the state or country they visit. These rules may be different state by state or country by country.