



Date: December 21, 2021  
To: Students & Families, Faculty, and Staff  
From: Critical Incident Response Team (CIRT) ([PublicHealth@landmark.edu](mailto:PublicHealth@landmark.edu))  
Re: 2022 J-Term & Spring semester COVID-19 Campus Guidelines

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## Overview

The College experienced a successful fall 2021 semester of managing COVID-19 risks. The LC community remains over 99% vaccinated, only two cases were identified on campus all semester (with 0 student cases), and many of our campus programs and events returned to near-normal operation during the semester. In addition to vaccinations, masking indoors remains a primary measure of protection on campus.

As we prepare for students' return to campus after the winter break, we hereby share some expectations that have been established for the January and Spring terms. As always, protective measures that will be in place are guided by science, recommendations through our network of College & University health care providers, and what the College determines to be in the best interests of public health and overall wellness as an institution of higher education.

We will continue to update these guidelines as needed. For more detailed information on the guidelines below and all recent communications, please see the College's [Coronavirus Response Page](#) or direct any questions to [PublicHealth@landmark.edu](mailto:PublicHealth@landmark.edu).

## Pre-Arrival Testing for Students

To avoid the need for room or campus quarantine upon arrival, all students will be required to complete pre-arrival testing in the week before returning to campus. There are two acceptable forms of testing:

1. A PCR test that is administered no earlier than 5 days before arrival to campus.
2. Two antigen tests (home test kits) administered no earlier than 3 days before arrival on campus and 48 hours apart from each other.

Students can show proof of their pre-arrival test by providing results from a lab or health care provider. In the case of antigen home tests, a picture of both tests with the student's name and date taken written on each test is appropriate. Students should not travel to campus if they test positive through their pre-arrival test.

## Pre-Semester Testing for Employees

Employees are highly encouraged to get a PCR or antigen test before they return to work after the winter break, especially if they have engaged in any travel, larger indoor gatherings where they may not know the vaccination status of others, etc.

Antigen home tests are available through many pharmacies. If an employee cannot source an antigen test, tests will be available for pick-up at the College at a date and time to be determined later and communicated under a separate message.

## COVID-19 Vaccination & Booster Requirement

Last year, the College required that all students and employees who would be on campus beginning in the fall 2021 semester be fully vaccinated before the semester began. The college now defines being "fully vaccinated" as receiving an original vaccination series (2 injections of Pfizer or Moderna, one for Johnson & Johnson's Janssen) and a booster shot when an individual becomes eligible to receive one.

Beginning in the spring 2022 semester, the College will require **all students and employees** to receive a COVID-19 vaccination booster shot **within two weeks after becoming eligible to receive one**. A person is [eligible](#) for a booster six months after completing a primary Pfizer or Moderna COVID-19 vaccination series or two months after completing a primary Johnson & Johnson's Janssen vaccination series. [Click here to determine when you are eligible for your COVID-19 booster.](#)

Based on the vaccination deadline for the fall 2021 semester, the College expects that most individuals will be eligible to receive their booster shot by February 25, 2022. **It is highly recommended and advised that students obtain their booster over winter break before returning to campus if they are eligible to do so.**

Getting a booster is an important step we can all take to help protect the College and the community at large, and one of the better options to return to an active spring semester with the least restrictions. **In a recent survey of Landmark employees, 92% of the 191 who responded have either already received a booster or plan to once they become eligible.**

1. **New students for the spring 2022** semester are required to be vaccinated with an original vaccination series (two doses of Pfizer or Moderna or one dose of J&J) by January 19, 2022, **or have made provisional plans in writing with Health Services (i.e., for rare cases where full vaccination is still in progress due to extenuating circumstances).** Being vaccinated with an original vaccination series means that a person is two weeks past their final dose of an original vaccination series. Exemptions for religious and medical reasons will be considered on a case-by-case basis. Exemption forms for new students can be found on the College's COVID-19 response web page.
2. **All students** should submit proof of their COVID-19 vaccination (new students) and proof of their booster (new and returning students) by completing the College's [Vaccination Status form](#), which will be available after noon on 12/23/2021. This form will also be used to register all guests that may come to campus with you at the start of the semester.
3. **Employees** should send proof of their COVID-19 booster vaccination to [HumanResources@landmark.edu](mailto:HumanResources@landmark.edu).
4. Existing exemptions for religious and medical reasons that were previously submitted to the College remain in place for the booster as well. Exemption forms for new students to the College this spring can be found on the College's COVID-19 response web page.

If the College has not received proof of a booster shot within two weeks of an individual becoming eligible to receive one, they will be considered not fully vaccinated by the College.

1. **After their eligibility date for the booster (plus two weeks) students will not be permitted to remain on campus unless they have (1) submitted proof of vaccination (new students) and a booster shot (new and returning students); (2) submitted and have been approved for a medical or religious exemption, or (3) made provisional plans in writing with Health Services (i.e., for rare cases where full vaccination is still in progress due to extenuating circumstances).**
2. **After their eligibility date for the booster (plus two weeks), employees will not be able to report to work unless they have uploaded proof of booster to [HumanResources@landmark.edu](mailto:HumanResources@landmark.edu) or have been previously approved for a medical or religious exemption.**

NB: Employee and student vaccination records and status are not considered protected health information (PHI) and may be shared with others at the College as needed to manage public health and safety standards. For students, this may include the disclosure of vaccination status to residential staff, faculty, advisors, and Student Affairs staff. For employees, this may include disclosure to supervisors. Reasons behind an individual's vaccination status (medical or religious) will not be redisclosed.

## Arrival Testing

The College will require all students and employees to participate in PCR testing administered by the College after arrival according to the following schedule:

- **Monday, January 3, 2022**
  - All students enrolled in January Term (Day 0 test)
  - All employees who will be on campus during the January term. (Day 0 test)

- **Monday, January 10, 2022**
  - All students enrolled in January Term (Day-7 test)
  - All employees who will be on campus during the January term. (Day 7 test)
- **Thursday, January 20, 2022**
  - All new students arriving for New Student Orientation. (Day 0 test)
- **Monday, January 24, 2022**
  - All returning students enrolled in the spring semester. (Day 0 test)
  - All employees who will be on campus during the spring 2022 semester. (Day 0 test)
- **Thursday, January 27, 2022**
  - All new students enrolled in the spring semester (Day-7 test)
- **Monday, January 30, 2022**
  - All returning students enrolled in the spring semester (Day-7 test)
  - All employees who will be on campus during the spring 2022 semester (Day-7 test).

*Arrival testing for specific groups (student leaders, study away programs, etc.) will be coordinated directly with those groups.*

## Testing During the Semester

1. Unvaccinated students and employees (those who have not received their **initial vaccination**) will be required to submit to **weekly PCR testing** for COVID-19 infection throughout the semester.
2. Health Services will administer COVID-19 testing during office visits at their discretion.

## Masking

Indoor masking requirements remain in effect at the College. Masking outdoors is no longer required even if you are within 6 feet of another individual. However, if you are unvaccinated, consider wearing a mask in crowded outdoor settings and for outdoor activities with close contact with others who are not fully vaccinated.

Exceptions to this requirement include when a student is in their residence hall room with only their roommate/suitemates when employees are alone in their offices, when individuals are sitting in the Dining Hall or Fireside Café to eat a meal, or in specific locations designated on campus and noted by signage (example: the study rooms in the library).

Masks will be **required on all campus shuttles by all riders**, regardless of vaccination status. Shuttles may be run at full seating capacity.

Masks will be **required when entering the Health Services suite in the Strauch Family Student Center**, regardless of vaccination status.

When off-campus, it is recommended (not required) that students and employees follow CDC masking guidance for **vaccinated** and **unvaccinated** individuals based on the **level of community transmission** of COVID-19.

## Guests and Visitors

The campus is open to all guests and visitors in accordance with the College's vaccination and testing policy and the masking requirements noted above. Students will **not be able to host unvaccinated overnight guests** in the residence halls.

## Reporting Illness

Students and employees should monitor their health on a daily basis before interacting with others and stay home if they are sick.

Students who are experiencing [COVID-19 symptoms](#) should not go to class. Instead, they should make an appointment to see Health Services in the Strauch Family Student Center. Appointments are required and can be made by e-mailing [HealthServices@landmark.edu](mailto:HealthServices@landmark.edu) or by calling (802) 387-1636.

It is highly recommended that students return to campus with 2-4 sets of COVID-19 Antigen tests (home test kits) for personal use.

Employees who are experiencing [COVID-19 symptoms](#) should not come to campus; however, they should call their health care provider for further guidance, and then contact their direct supervisor and Human Resources.

## Off-Campus Travel

Students may travel off-campus (and out of state) without any restrictions upon their return. The CDC recommends delaying travel until you are fully vaccinated because travel increases your chance of getting and spreading COVID-19.

For students and employees who are traveling in areas of [substantial or high transmission](#), the CDC highly recommends all individuals wear a mask indoors in public spaces.

Those who are not fully vaccinated should also consider wearing a mask in crowded outdoor settings and for activities with close contact with others who may not be fully vaccinated.

When traveling off-campus, you may be required to wear a mask in some settings even if you are fully vaccinated. Examples include some businesses, health care settings, long-term care facilities, and public transportation. Always bring a mask with you....

Travelers should follow the guidelines of the state or country they visit. These rules may be different state by state or country by country.