**EMAIL FOR STUDENTS WHO APPLIED FOR FUNDS and are NOT AWARDED.**

First Last  
Address 1  
Address 2  
City, State Zip

Re: Landmark College CARES Act Emergency Funds

Dear :

I am sorry to inform you that the Landmark College CARES Act Committee has NOT approved your Emergency Funds application for expenses you incurred related to the disruption of campus activities due to COVID-19.

Available funds were extremely limited. All available funds have been distributed.   
  
Sincerely,

Landmark College CARES Act Committee