



Program: 2019 High School Summer Program – Putney Campus

From: Office of Health Services

Re: Instructions for Students Taking Prescription Medications

Prescription Medication Management

A dedicated Health Center for students in The Summer High School Program is staffed by nursing professionals and offers routine medical care and manages all medication. Medication will be dispensed on a daily basis by Health Center staff. On weekend excursions, prescription medications will be pre-packaged by Health Center staff and dispensed by Residential staff supervising the off-campus excursion.

Students may not keep or dispense their own medication during the program.

Instructions for Students Taking Prescription Medications

1. Bring the exact amount of medication for the three-week program. Count pills and label outside of bottle with the number of pills enclosed.
2. Bring medications in their original packaging/bottle that identifies prescribing physician, name of medication, dosage and frequency of administration. (If a dosage has been changed and is not reflected on the label, have pharmacy print an updated label). **Prefilled weekly 7-day planners will not be accepted. Medications must be in original bottle.**
3. When you arrive, keep the medications you need for the remainder of that entire day as you will be responsible for taking these medications on your own.
4. Turn in all other medications you have brought with you to the Health Center staff during registration.
5. Starting the next morning after your arrival day, all medications will be dispensed by the nurses. The schedule for dispensing medications daily will be 8am, 12 noon, 5pm, and 11pm Monday through Sunday.
6. Health Services staff will comply with the prescription directions on the original packaging. Modifications in prescription directions, such as “as needed” or “not on weekends” must be accompanied by a doctor’s note or an updated prescription label.
7. For students taking supplements, please follow these same directions. We cannot accept a bottle of supplements without the student’s name and specific directions printed clearly on the bottle.
8. Students and parents are responsible for checking in with Health Services at the end of the program to collect any unused medications, such as epi pens, or as needed medications. If medication is left behind, it will be sent back via express delivery at the student’s expense.