

## **Landmark College Statement Regarding Emergency Campus Closures**

Landmark College has never during its history needed to close its campus. However, the potential exists for emergencies (such as weather-related emergencies or a pandemic, etc.) which may require the College to take appropriate measures. The College is publishing this statement regarding information that would be of importance in the event of an emergency campus closure.

If the College were ever to close the campus, the handling of the continuity of instruction issues would depend upon factors such as the nature, timing and duration of the emergency. If feasible given the nature of the emergency, it is likely that continuity of instruction could be maintained, and full credit could be awarded, in circumstances in which a closure lasts less than two weeks. If a closure occurs late in the semester so as to interrupt examination periods, the semester might, however, have to be extended accordingly. If a closure lasts longer than two weeks, options such as extending the semester, awarding partial credit or incompletes, or awarding no credit for the semester, might need to be considered. In longer-term closure situations, the College would also consider whether to implement plans to continue instruction, either partially or fully, through the use of remote communications, such as distance learning and other communications technologies. In all cases, the College will endeavor to exercise its discretion in good faith with respect to such matters.

In a closure situation, access to campus would be restricted as necessary for safety reasons, and community members would be expected to follow closure-related directives. If the College needs to close due to a “force majeure” event such as, weather-related emergencies, pandemic or any other event beyond the College’s control, the College’s obligations to provide instructional, residential and other services will be suspended until the College determines, in its sole discretion, that it may reopen safely. In the event that continuity of instruction could not be maintained in whole or part, and/or the affected semester could not be practically completed at another time, the College would consider providing emergency closure-related tuition refunds, in its sole discretion, as appropriate in the attendant circumstances.