



## Assigning Grades

Only letter grades may be entered: A, A-, B+, B, B-, C+, C, C-, D+, D, D-, or F, except for the following:

- Core courses at the non-credit or 1011 level and non-credit math, as follows:
  - EN0911, EN1011, EN1015, FY 1001, FY1011, MA0291, MA0392, and MA1501; if a student in one of these courses has a grade of D+ or lower, the grade must be entered as an IP rather than as D+, D, D-, or F.
  - One- and two-credit courses, and Wilson instruction (with DS course codes) are graded as pass-fail.
    - Select PA or FA from grade drop down box for these courses.
  - For an Honors Option student who successfully completed the selected Honors Option, the grade must be entered as HA, HA- or HB+; if the letter grade is a B or lower, the student did not successfully complete the Honors Option and a regular, letter grade of B, B-, etc. must be entered.

Only the Registrar can enter these grades: W, WP, WF, EX (Extension) and AU (Audit).

Only the Registrar can add, drop, or withdraw a student from a course.