



Adding & Dropping Courses

It is the policy of Landmark College to permit students to drop courses without record prior to the end of the fourth instructional week of the semester.

In addition, students may add courses during the first two weeks of the semester. The Registrar will supply dates for adding and dropping at the start of each semester.

To add or drop a course at the beginning of a semester, the student must have his or her advisor complete a Drop/Add/Withdrawal form.

- The appropriate department chair, the advisor, and the student must sign the form.
- The completed form must be turned in to the Registrar.
- Class changes are not accepted via e-mail.